

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JANUARY 6, 2026

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Paula Stefankiw
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Jerome Karakochuk (Virtual)
Councillor Andrew Matheson

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Deputy CAO Pierrette Woynarski

Others:

Zoom Attendees

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#1/26 Minutes:

Matheson – that we adopt the minutes of the regular meeting of December 16, 2025, as circulated by e-mail.

CARRIED

#2/26 Business Licence Application:

Melnychuk – that we approve the following Business Licence applications:

Commercial Business Licences

C26-001 Napa Auto Parts Napa Auto Care
C26-002 Venture Rehabilitation Sciences Group
C26-003 Sofina Foods
C26-004 Waggin' Wheelz Veterinary
C26-005 4 Sight Group Chartered Accountants
C26-006 Straker Electric
C26-007 Scotiabank
C26-008 GoodHall Memorials
C26-009 Sofina Foods Hatchery
C26-010 Paulson & Ferraton Law Office
C26-011 Dr. J Bumbac Dentrall Prof Co.
C26-012 Shakers Style Hair Design
C26-013 Wynyard Pharmacy

Non-Resident Business Licences

NR26-002 Footcare by Sandra, Footcare - \$80
NR26-003 F.G Wyatt, Trucking - \$100

CARRIED

#3/26 Vouchers:

Stefankiw – that we approve the following vouchers for payment as reviewed by the General Government Committee and attached hereto:

General Vouchers:

#15695 to #15732 \$ 92,913.83

Online Banking:

January 6, 2026 \$ 57,032.44

EFT:

January 6, 2026 \$ 10,285.08

Payroll Vouchers:

AUTO DEPOSIT (PP26) \$ 30,139.42

CARRIED

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#4/26 Proof of Bonding:

Neal – that we acknowledge the proof of bonding as required by Section 113(3) of *The Municipalities Act*.

CARRIED

#5/26 Tax Enforcement – Remove Tax Liens:

Stefankiw – that, as all or sufficient tax arrears have been paid, we remove the liens from Roll #505008600, Roll #505046600, and Roll #505137500.

CARRIED

#6/26 Tax Enforcement – Tax Liens:

Stefankiw – that we instruct the CAO to proceed for title by registering tax liens on all properties remaining on the 2025 Tax Enforcement List as per *The Tax Enforcement Act*.

CARRIED

#7/26 SUMA Summit:

Neal - that we authorize interested Council members and staff to participate in the SUMA Summit, being held virtually on January 20, 2026, at a cost of \$40.00 per person.

CARRIED

#8/26 CAO Chorneyko's Report:

Matheson – that we receive CAO Chorneyko's Report as presented.

CARRIED

#9/26 Statement of Financial Activities:

Neal – that we receive the Statement of Financial Activities, to December 31, 2025, as attached hereto.

CARRIED

#10/26 Write-off Outstanding Utility Account:

Stefankiw – that we write-off the outstanding utility account for Customer 0140-0000 in the amount of \$174.50.

CARRIED

#11/26 Mental Health First Aid Training:

Stefankiw – that we authorize Deputy CAO Woynarski to attend a virtual Mental Health First Aid training session at a cost of \$300.00.

CARRIED

#12/26 Deputy CAO Woynarski Report:

Neal – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

#13/26 Bylaw #3/26 – Borrowing Bylaw:

Neal – that Bylaw #3/26, a bylaw to borrow up to \$500,000 as a “line of credit” loan, be introduced and read for the first time.

CARRIED

#14/26 Bylaw #3/26 – Borrowing Bylaw:

Jordan – that Bylaw #3/26 be read for the second time.

CARRIED

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#15/26 Bylaw #3/26 – *Borrowing Bylaw:*

Melnychuk – that we proceed with third reading of Bylaw #3/26.

CARRIED UNANIMOUSLY

#16/26 Bylaw #3/26 – *Borrowing Bylaw:*

Matheson – that Bylaw #3/26 be read for the third time, adopted, and attached hereto.

CARRIED

#17/26 Bylaw #4/26 – *Tax Exemption Bylaw:*

Neal – that Bylaw #4/26, a bylaw to exempt certain properties from taxation, be introduced and read for the first time.

CARRIED

#18/26 Bylaw #4/26 – *Tax Exemption Bylaw:*

Jordan – that Bylaw #4/26 be read for the second time.

CARRIED

#19/26 Bylaw #4/26 – *Tax Exemption Bylaw:*

Matheson – that we proceed with third reading of Bylaw #4/26.

CARRIED UNANIMOUSLY

#20/26 Bylaw #4/26 – *Tax Exemption Bylaw:*

Melnychuk – that Bylaw #4/26 be read for the third time, adopted, and attached hereto.

CARRIED

#21/26 *Complaints/Comments Report:*

Matheson – that we receive the Complaints/Comments Report as presented.

CARRIED

#22/26 *Animal Control Officer's Report:*

Jordan – that we receive the December 2025 Animal Control Officer's Report as submitted by Andy Labdon.

CARRIED

#23/26 *Town Superintendent's Report:*

Stefankiw – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#24/26 *Director of Leisure Services Resignation:*

Neal – that we receive Director of Leisure Services Stefanson's letter of resignation with regret.

CARRIED

#25/26 *Tower Siren Sale Request:*

Matheson – that we refer the request from Alvaro Fernandez, to purchase the siren in the Interpretive Centre Tower, to the Public Works Committee.

CARRIED

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#26/26 Canadian Association of Municipal Administrators' (CAMA) Membership:

Matheson - that we authorize CAO Chorneyko to take out a membership in CAMA at a cost of \$336.00.

CARRIED

#27/26 Correspondence:

Stefankiw – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#28/26 Mayor Hoytfox's Report:

Stefankiw – that we receive Mayor Hoytfox's Report as presented.

CARRIED

#29/26 Councillor Melnychuk's Report:

Neal – that we receive Councillor Melnychuk's Report as presented.

CARRIED

#30/26 Councillor Neal's Report:

Jordan – that we receive Councillor Neal's Report as presented.

CARRIED

#31/26 Move Meeting "In Camera":

Matheson – that we halt the meeting an move "in camera".

CARRIED

The meeting is halted at 7:36 PM to discuss a potentially condemned property.

Mayor Hoytfox calls the meeting back to order at 8:17 PM

#32/26 Adjourn:

Stefankiw – that we adjourn the meeting. (8:18 p.m.)

CARRIED

Mayor

Chief Administrative Officer