

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 4, 2025

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Andrew Matheson
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Jerome Karakochuk

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted (Virtual)
Deputy CAO Pierrette Woynarski

Absent:

Councillor Paula Stefankiw

Others:

Zoom Attendees
Kerrie Herbert – Bolt FM

Call to Order:

Mayor Hoytfox called the meeting to order at 7:01 PM.

#564/25 Minutes:

Neal – that we adopt the minutes of the previous regular meeting of October 21, 2025, as circulated by e-mail.

CARRIED

#565/25 Lottery Licence Application:

Karakochuk – that we approve the following Lottery Licence applications:

#27/25 WCHS Soccer – 50/50 – Laurie Froehlich - \$5
#28/25 WCHS Senior Football – 50/50 – Laurie Froehlich - \$5

CARRIED

#566/25 Building Permit Applications:

Neal – that we approve the following Building Permit applications:

#5/25 Albert & Wendy Boylak – Renovate Commercial Property – \$240
#14/25 Karen Stromme & Jim Huckerby – Construct Garage - \$240

CARRIED

#567/25 Vouchers:

Melnychuk – that we approve the following vouchers for payment as reviewed by the General Government Committee:

General Vouchers:

#15524 to #15576 \$ 36,384.25

EFT:

MEPP	\$ 6,265.72
Receiver General	\$ 13,132.80
SUMA	\$ 958.13
Metercor	\$ 2,255.88
Stevenson Industrial	\$ 2,777.82
Canadian Linen	\$ 259.86
Technical Safety Authority	\$ 240.00
Staples (Supreme)	\$ 419.55
Prairie Meats	\$ 230.11
Sask Tel(x2)	\$ 3,618.21
Sarcan Recycling	\$ 245.43
Scotiabank Visa	\$ 1,584.22
Barricades & Signs	\$ 3,945.48
Wolseley Canada	\$ 451.04

MINUTES OF COUNCIL MEETING OF NOVEMBER 4, 2025

Payroll Vouchers:

AUTO DEPOSIT (PP22) \$ 31,439.87

CARRIED

Delegation: Kerrie Herbert – Bolt FM: 7:06 PM – 7:34 PM.

#568/25 Bolt FM Town of Wynyard Promotion:

Matheson – that we receive the Bolt FM Town of Wynyard promotion report as presented by Kerrie Herbert.

CARRIED

#569/25 Land For Resale - Tender:

Neal – that we place Lot 2, Block 8, Plan Q7104, located at 203 – 2nd Street East, for sale by tender.

CARRIED

#570/25 Close Town Office:

Melnychuk – that we authorize the Town Office to be closed on December 24, 2025 and January 2, 2026, as non-statutory holiday days and as requested by the Town Office staff.

CARRIED

#571/25 CAO Chorneyko's Report:

Matheson – that we receive CAO Chorneyko's Report as presented.

CARRIED

#572/25 Financial Statements:

Neal – that we accept the Statement of Financial Activities, to October 31, 2025, as presented.

CARRIED

#573/25 Snow Removal Policy:

Karakochuk – that we approve Policy #TR2025-001, the Snow Removal Policy, as attached hereto.

CARRIED

#574/25 Deputy CAO Woynarski Report:

Neal – that we receive Deputy CAO Woynarski Report as presented by CAO Chorneyko.

CARRIED

#575/25 Bylaw #11/25 – Assessment Appeal Fee Bylaw:

Matheson – that Bylaw #11/25, a bylaw to establish fees charged for assessment appeals, be introduced and read for the first time.

CARRIED

MINUTES OF COUNCIL MEETING OF NOVEMBER 4, 2025

#576/25 Bylaw #11/25 – Assessment Appeal Bylaw:

Melnychuk – that Bylaw #11/25 be read for the second time.

CARRIED

#577/25 Bylaw #11/25 – Assessment Appeal Fee Bylaw:

Neal – that we proceed with third reading of Bylaw #11/25

CARRIED UNANIMOUSLY

#578/25 Bylaw #11/25 – Assessment Appeal Fee Bylaw:

Jordan – that Bylaw #11/25 be read for the third time, adopted, and attached hereto.

CARRIED

#579/25 Complaints/Comments Report:

Neal – that we receive the Complaints/Comments Report as presented.

CARRIED

#580/25 Animal Control Officer's Report:

Matheson – that we receive the Animal Control Officer's Report as submitted by Andy Labdon.

CARRIED

#581/25 Wild Animal Notice:

Neal – that we instruct Administration to place notices on how residents should deal with wild animals that they may encounter on their property or in Town.

CARRIED

#582/25 Sportsgrounds Water & Sewer Lines:

Karakochuk – that we hire TLF Dirtworx to trench in water and sewer lines to the Sportsground building.

CARRIED

#583/25 Sportsgrounds Septic Tank Tender:

Neal – that we place the septic tank from the Sportsground for sale by tender.

CARRIED

#584/25 Purchase Truck:

Karakochuk – that we purchase a 2021 Chevy 1500 Crew Cab 4x4, from United Sales and Service, at a cost of \$27,554.70.

CARRIED

#585/25 Gravel Purchase:

Karakochuk – that we purchase 100 yards of gravel, from L&K Gravel, at a cost of \$2,756 to replenish the gravel stocks.

CARRIED

MINUTES OF COUNCIL MEETING OF NOVEMBER 4, 2025

#586/25 Town Superintendent's Report:

Jordan – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#587/25 Coffee Equipment Tender:

Karakochuk – that we accept the tender received from Lou Coderre, to purchase the former Common Grounds Coffee equipment, in the amount of \$1,000.

DEFEATED

#588/25 Patron Code of Conduct Notice:

Matheson – that we approve the placard of the Patron Code of Conduct Policy, to be hung up in Town facilities, as presented.

CARRIED

#589/25 Cooperative Place Season Staff:

Hoytfox – that we hire Kassidy Madigan as a seasonal Cooperative Place employee at a rate of pay as per the Recreation wage & salary grid.

CARRIED

#590/25 Director of Leisure Services Report:

Melnychk – that we receive Director of Leisure Services Stefanson's Report as presented by CAO Chorneyko.

CARRIED

#591/25 Correspondence:

Matheson – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#592/25 Mayor Hoytfox's Report:

Karakochuk – that we receive Mayor Hoytfox's Report as presented.

CARRIED

#593/25 Councillor Matheson's Report:

Neal – that we receive Councillor Matheson's Report as presented.

CARRIED

#594/25 Councillor Neal's Report:

Melnychuk – that we receive Councillor Neal's Report as presented.

CARRIED

#595/25 Councillor Karakochuk's Report:

Jordan – that we receive Councillor Karakochuk's Report as presented.

CARRIED

MINUTES OF COUNCIL MEETING OF NOVEMBER 4, 2025

#596/25 Adjourn:

Matheson – that we adjourn the meeting. (8:49 p.m.)

CARRIED

Mayor

Chief Administrative Officer