

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JANUARY 21, 2025**

***Present:***

**Council:**

Mayor Sigourney Hoytfox  
Councillor Jerome Karakochuk  
Councillor Mark Neal  
Councillor Jennifer Melnychuk  
Councillor Tracy Jordan  
Councillor Paula Stefankiw  
Councillor Andrew Matheson

**Staff:**

CAO Jason Chorneyko  
Town Superintendent Derek Melsted  
Deputy CAO Pierrette Woynarski  
Director of Leisure Services Dana Stefanson

**Others:**

Zoom Attendees  
Cpl. Geoff Applegate

***Call to Order:***

Mayor Hoytfox called the meeting to order at 7:00 PM.

***#32/25 Minutes:***

Neal – that we adopt the minutes of the previous regular meeting of January 7, 2025, as circulated by e-mail.

CARRIED

***#33/25 Business Licence Applications:***

Stefankiw – that we approve the following Business Licence applications:

**COMMERCIAL BL'S**

- C25-001** KG Beauty
- C25-002** Pen & Page Bookshop
- C25-003** Justin's Furniture
- C25-004** Straker Electric
- C25-005** Sofina Foods
- C25-006** CJMB Enterprises Ltd (Jenns Perfect Presents)
- C25-007** Waggin' Wheelz Veterinary Services
- C25-008** The Liquor Store
- C25-009** Good-Hall Memorials
- C25-010** Wynyard Hotel
- C25-011** NAPA Auto Parts
- C25-012** Wyn Corner Service – NAPA Auto
- C25-013** Gold Rabbit Keep Rich Farm Direct Sale Store
- C25-014** Paulson & Ferraton Law Office
- C25-015** Koback Tire & Lube
- C25-016** Humboldt Ink Ltd
- C25-017** The Green Box Cannabis
- C25-018** The A'venue Trading & General Merchandise
- C25-019** Medavie Health Services West – Shamrock Division
- C25-020** Subway Restaurant
- C25-021** Arrowhead Motor Inn
- C25-022** BlackJack's Collison & Auto Sales
- C25-023** Shakers' Style Hair Design
- C25-024** Omoben Law Office Prof. Corp.
- C25-025** Scotiabank
- C25-026** Wynyard Equipment Sales
- C25-027** Wynyard Co-operative Association
- C25-028** Wynyard Home Building Centre
- C25-029** Wynyardigans Child Care Centre

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- C25-030** EasyBin Waste Removal
- C25-031** Wynyard Pharmacy
- C25-032** 4Sight Group Chartered Prof. Accountants
- C25-033** Din Din Diner
- C25-034** United Auto Sales & Service Ltd
- C25-035** United Sales & Service Ltd
- C25-036** Speedy's Plumbing, Heating, & Air Conditioning
- C25-037** Wynyard Hi-Way Service Ltd.
- C25-038** Wynyard Car Wash
- C25-039** Conley Funeral Home
- C25-040** Golden Scissors Beauty Salon
- C25-041** Narfason Family Funeral Services

**HOME BASED BL'S**

- HB25-001** Ma Estela Cleofe-Javier & Jerome Javier Partnership 314 4th Street West AIRBNB
- HB25-002** Kluz Agencies Inc. – Insurance Brokerage Firm
- HB25-003** Kateryna Kovalski – Nails & House Cleaning
- HB25-004** Cherway Development Ltd – Contractor
- HB25-005** Prince Cake – Baking
- HB25-006** Next Step Advanced Footcare – Medical Advanced Footcare Services
- HB25-007** Town & Country Landscaping – Snow Removal & Grass Cutting
- HB25-008** John Baker – General Contractor
- HB25-009** Curtis Hunstad – Snow Removal, Yard Maintenance, etc.
- HB25-010** Marilyn Fredsberg – Entertainer, Promotor, Music, TV Host, Clowning, Painter, Color Consultant, etc.
- HB25-011** Sunrise & Sunset Const. & Photography – Carpentry & Photography
- HB25-012** Gloria Dubiel – Food Catering

**NON-RESIDENT BL'S**

- NR25-001** TLM Advanced Foot Care – Independent in home foot care
- NR25-002** Footcare by Sandra – Footcare
- NR25-003** TLF Dirtworx Inc – Excavation

CARRIED

**#34/25 Vouchers:**

Matheson – that we approve the following vouchers for payment as reviewed by the General Government Committee:

**General Vouchers:**

#14683 to #14762 \$ 310,300.94

**EFT**

Frito Lay Canada	\$ 114.24
M.E.P.P	\$ 5,689.42
Receiver General	\$ 13,307.43
Scotiabank Visa	\$ 1,407.54

**Payroll Vouchers:**

AUTO DEPOSIT (PP 1) \$ 33,587.98

CARRIED

***Delegation: RCMP – Cpl. Geoff Applegate. 7:04 PM – 7:14 PM.***

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**#35/25 RCMP Delegation:**

Melnychuk – that we receive the RCMP Report as presented by Corporal Geoff Applegate.

CARRIED

**#36/25 Curbside Recycling Agreement:**

Neal – that we enter into a two-year Curbside Recycling Agreement, with Easy Bin Waste Disposal, upon similar terms to the previous agreement, and that we authorize Mayor Hoytfox and CAO Chorneyko to sign the agreement.

CARRIED

**#37/25 Tax Enforcement – Apply for Consent:**

Melnychuk – that we proceed for title on all properties to which the six-month notice has expired by applying for consent from the Provincial Mediation Board.

CARRIED

**#38/25 SUMA Virtual Summit:**

Stefankiw - that we authorize all members of Council and staff to register for the SUMA Virtual Summit, taking place on February 13, 2025, at a cost of \$40 per person.

CARRIED

**#39/25 Repeal Bylaw #22/60:**

Jordan – that we instruct the CAO to create a bylaw to repeal Bylaw #22/60.

CARRIED

**#40/25 CAO Chorneyko's Report:**

Karakochuk – that we receive CAO Chorneyko's Report as presented.

CARRIED

**#41/25 Pre-Budget Survey:**

Matheson – that we authorize publishing the Town's pre-budget survey on our website and social media platforms.

CARRIED

**#42/25 SUMA Convention:**

Stefankiw – that we authorize all of Council, the CAO, Deputy CAO, and Town Superintendent to attend the 2025 SUMA Convention.

CARRIED

**#43/25 Building & Technical Standards Workshop:**

Karakochuk – that we authorize the CAO and Deputy CAO to attend the RMAA Building & Technical Standards Workshops, being held during March 2025, at a cost of \$100 plus expenses.

CARRIED

**#44/25 Deputy CAO Woynarski Report:**

Neal – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

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**#45/25 Bylaw #1/25 – A Bylaw to Borrow Money:**

Neal – that Bylaw #1/25, a bylaw to borrow money as a “line of credit”, be introduced and read for the first time.

CARRIED

**#46/25 Bylaw #1/25 – A Bylaw to Borrow Money:**

Melnychuk – that Bylaw #1/25 be read for the second time.

CARRIED

**#47/25 Bylaw #1/25 – A Bylaw to Borrow Money:**

Stefankiw – that we proceed with third reading of Bylaw #1/25.

CARRIED UNANIMOUSLY

**#48/24 Bylaw #1/25 – A Bylaw to Borrow Money:**

Matheson – that Bylaw #1/25 be read for the third time, adopted, and attached hereto.

CARRIED

**#49/25 Bylaw #2/25 – A Bylaw to Exempt Properties From Taxation:**

Stefankiw – that Bylaw #2/25, a bylaw to exempt properties from taxation, be introduced and read for the first time.

CARRIED

**#50/25 Bylaw #2/25 – A Bylaw to Exempt Properties From Taxation:**

Karakochuk – that Bylaw #2/25 be read for the second time.

CARRIED

**#51/25 Bylaw #2/25 – A Bylaw to Exempt Properties From Taxation:**

Jordan – that we proceed with third reading of Bylaw #2/25.

CARRIED UNANIMOUSLY

**#52/24 Bylaw #2/25 – A Bylaw to Exempt Properties From Taxation:**

Neal – that Bylaw #2/25 be read for the third time, adopted, and attached hereto.

CARRIED

**#53/25 Complaints/Comments Report:**

Melnychuk – that we receive the Complaints/Comments Report as presented.

CARRIED

**#54/25 American Public Works Association (APWA) Membership:**

Stefankiw – that we authorize taking out a group membership in the APWA, for Derek Melsted and Terry Morrow, at a cost of approximately \$585.00)

CARRIED

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***#55/25 Town Superintendent Melsted's Report:***

Neal – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

***#52/25 Destruction of Documents:***

Neal – that, as recommended by Director of Leisure Service Stefanson, we authorize the destruction of documents as per Town policy.

CARRIED

***#53/25 Pool Operator Course:***

Neal – that we authorize Director of Leisure Services Stefanson, Town Superintendent Melsted, and Parks and Recreation Foreman Friesen to take the Pool Operator Course at a cost of \$549 plus tax.

CARRIED

***#54/25 Director of Leisure Services Report:***

Stefankiw – that we receive Director of Leisure Services Stefanson's Report as presented.

CARRIED

***#55/25 North East Area Transportation Planning Committee:***

Stefankiw – that we renew our membership in NEATPC at a cost of \$462.00.

CARRIED

***#56/25 Heritage Saskatchewan Membership:***

Neal - that we renew our membership with Heritage Saskatchewan at a cost of \$50.

CARRIED

***#57/25 Correspondence:***

Matheson – that we receive and file the correspondence as per the list attached hereto.

CARRIED

***#58/25 2013 Dodge Vehicle Repairs:***

Neal – that we authorize South 20 Dodge, in Humboldt, to repair the 2013 Dodge truck at a cost of \$9, 430.00.

CARRIED

***#59/25 Employee Clothing/Cell Phone Allowance:***

Melnychuk – that we pay the first half of the employee clothing/cell phone allowance at the 2024 rates.

CARRIED

***#60/25 Councillor Karakochuk's Report:***

Neal - that we receive the Public Works Committee Report and Councillor Karakochuk's Report as presented.

CARRIED

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**#61/25 Councillor Melnychuk's Report:**

Stefankiw – that we receive Councillor Melnychuk's Report as presented.

CARRIED

**#62/25 Councillor Stefankiw's Report:**

Melnichuk - that we receive Councillor Stefankiw's Report as presented.

CARRIED

**#63/25 Adjourn:**

Matheson – that we adjourn the meeting. (8:28 p.m.)

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer