

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JANUARY 3, 2023**

***Present:***

**Council:**

Mayor Albert Boylak  
Councillor Nic Bashutsky  
Councillor Fern Swinburnson  
Councillor Jerome Karakochuk  
Councillor Greg Kostyk  
Councillor Jason Bartoshewski  
Councillor Tracy Jordan

**Other:**

Chief Administrative Officer Jason Chorneyko  
Assistant Administrator Lovely Magnaye  
Director of Leisure Services Dana Stefanson

**Other:**

***Call to Order:***

Mayor Boylak called the meeting to order at 7:00 PM.

***#1/23 Minutes:***

Bartoshewski – that we adopt the minutes of the previous regular meeting of December 20, 2022 as circulated.

CARRIED

***#2/23 Vouchers:***

Bartoshewski – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

**General Vouchers:**

#4265 & #4297 \$ 26,113.82

**EFT:**

Scotiabank \$ 3,649.64  
Frito Lay \$ 57.33

**Payroll Vouchers:**

#10332 to #10360 \$ 28,646.27

CARRIED

***#3/23 Bylaw Enforcement Contract:***

Kostyk – that we renew the bylaw enforcement contract with The Commissionaires of South Saskatchewan for eight hours per month for six months and eight hours bi-weekly for six months.

CARRIED

***#4/23 Tax Enforcement:***

Bashutsky – that, as all tax arrears are paid, we remove the tax lien from Roll #505300050.

CARRIED

***#5/23 Tax Enforcement:***

Swinburnson – that, as all or sufficient tax arrears have been paid, we remove Roll #505111250 and Roll #505052550 from the Tax Enforcement List.

CARRIED

***#6/23 Tax Enforcement – Tax Liens:***

Bashutsky – that we instruct the CAO to proceed for title by registering tax liens on all properties remaining on the 2022 Tax Enforcement List as per *The Tax Enforcement Act*.

CARRIED

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**#7/23 Repeal Bylaws:**

Bartoszewski – that we instruct the CAO to draft a bylaw to repeal Bylaw #13/12, Bylaw #25/13, and Bylaw #2/22.

CARRIED

**#8/23 Proof of Bonding:**

Kostyk – that, as per the requirements of Section 113(3) of *The Municipalities Act*, we acknowledge the Chief Administrative Officer’s proof of bonding.

CARRIED

**#9/23 2022 Wage & Salary Grid:**

Karakochuk – that we approve the 2022 Wage & Salary Grid as per the document attached hereto.

CARRIED

**#10/23 Employee Policy Update:**

Kostyk – that we instruct administration to create an update to the Employee Policy to implement caps to banked time and overtime, and to set usage rules for town vehicles.

CARRIED

**#11/23 CAO Chorneyko’s Report:**

Jordan – that we receive CAO Chorneyko’s Report as presented.

CARRIED

**#12/23 Utility Credit:**

Karakochuk – that we authorize a one-time utility credit, in the amount of \$381.41, for Customer #2542 as per policy.

CARRIED

**#13/23 Assistant Administrator’s Report:**

Swinburnson – that we receive Assistant Administrator Magnaye’s report as presented.

CARRIED

**#14/23 Bylaw #1/23- Borrowing Bylaw:**

Kostyk – that Bylaw #1/23, a bylaw to borrow up to \$500,000 on a short-term basis, be introduced and read for the first time.

CARRIED

**#15/23 Bylaw #1/23 – Borrowing Bylaw:**

Karakochuk – that Bylaw #1/23 be read for the second time.

CARRIED

**#16/23 Bylaw #1/23 – Borrowing Bylaw:**

Bashutsky – that we proceed with third reading of Bylaw #1/23.

CARRIED UNANIMOUSLY

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**#17/23 Bylaw #1/23 – Borrowing Bylaw:**

Swinburnson – that Bylaw #1/23 be read for the third time, adopted, and attached hereto.

CARRIED

**#18/23 Bylaw #2/23- Bylaw to Repeal Certain Bylaws:**

Bartoszewski – that Bylaw #2/23, a bylaw to repeal certain bylaws, be introduced and read for the first time.

CARRIED

**#19/23 Bylaw #2/23- Bylaw to Repeal Certain Bylaws:**

Jordan – that Bylaw #2/23 be read for the second time.

CARRIED

**#20/23 Bylaw #2/23- Bylaw to Repeal Certain Bylaws:**

Kostyk – that we proceed with third reading of Bylaw #2/23.

CARRIED UNANIMOUSLY

**#21/23 Bylaw #2/23- Bylaw to Repeal Certain Bylaws:**

Karakochuk – that Bylaw #2/23 be read for the third time, adopted, and attached hereto.

CARRIED

**#22/23 Boards and Committees:**

Jordan – that we approve the appointments to Town Board’s and Committees as per the document attached hereto.

CARRIED

**#23/23 Complaints/Comments Report:**

Bashutsky – that we Receive the Complaints/Comments Report as presented.

CARRIED

**#24/23 RCMP Report:**

Bartoszewski – that we receive the RCMP Report for December 2022 as prepared by Sgt. Wlasichuk.

CARRIED

**#25/23 Culture Planning Grant:**

Bashutsky – that we authorize Mayor Boylak to sign a letter of support for the Town’s application for the Culture Planning Grant

CARRIED

**#26/23 Ukrainian Hall Rental Rate:**

Bartoszewski – that we set the Teamster’s Union rental rate at the Ukrainian Hall at \$1,402.50, plus tax, per year.

CARRIED

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**#27/23 Director of Leisure Services' Report:**

Bartoszewski – that we receive Director of Leisure Services Stefanson's Report as presented

CARRIED

**#28/23 Bylaw Enforcement Officer Report:**

Bashutsky – that we receive the Bylaw Enforcement Officer Report as circulated by email.

CARRIED

**#29/23 Animal Control Officer Report:**

Kostyk – that we receive the Animal Control Officer Report as submitted by Andy Labdon.

CARRIED

**#30/23: Civic Centre and Ukrainian Hall Caretaker Contract:**

Karakochuk – that we increase the contract amount for the Civic Centre and Ukrainian Hall Caretaker by a total of \$300 per month.

CARRIED

**#31/23 Parkland Regional Library Appointee:**

Bashutsky – that we appoint Sharon Armstrong as the Town of Wynyard's representative to the Parkland Regional Library.

CARRIED

**#32/23 Correspondence:**

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

**#33/23 Mayor Boylak's Report:**

Jordan– that we receive Mayor Boylak's report as presented.

CARRIED

**#34/23 Councillor Karakochuk's Report:**

Bartoszewski – that we receive Councillor Karakochuk's Report as presented.

CARRIED

**#35/23 Councillor Swinburnson's Report:**

Jordan – that we receive Councillor Swinburnson's Report as presented.

CARRIED

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**#36/23 Adjourn:**

Bashutsky– that we adjourn the meeting. (8:50 p.m.)

CARRIED

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Mayor

\_\_\_\_\_  
Chief Administrative Officer