

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, APRIL 7, 2026**

***Present:***

**Council:**

Mayor Sigourney Hoytfox  
Councillor Paula Stefankiw  
Councillor Mark Neal  
Councillor Jennifer Melnychuk  
Councillor Tracy Jordan  
Councillor Jerome Karakochuk  
Councillor Andrew Matheson

**Staff:**

CAO Jason Chorneyko  
Deputy CAO Pierrette Woynarski  
Town Superintendent Derek Melsted  
Director of Leisure Services Donilee Doidge

**Absent:**

**Others:**

Zoom Attendees

***Call to Order:***

Mayor Hoytfox called the meeting to order at 7:00 PM.

***#174/26 Minutes:***

Matheson – that we adopt the minutes of the regular meeting of March 17, 2026, as circulated by e-mail.

CARRIED

***#175/26 Business Licence Application:***

Neal – that we approve the Business Licence application as per the document attached hereto:

CARRIED

***#176/26 Vouchers:***

Neal – that we approve the following vouchers for payment as reviewed by the General Government Committee and attached hereto:

**General Vouchers:**

#15880 to #15912 \$ 690,897.23

**Online Banking:**

April 7, 2026 \$ 44,511.68

**EFT:**

April 7, 2026 \$ 23,861.40

**Payroll Vouchers:**

AUTO DEPOSIT (PP06) \$ 33,392.90

AUTO DEPOSIT (PP07) \$ 30,367.05

CARRIED

***#177/26 Tax Enforcement – Excess Sale Funds:***

Stefankiw – that, as the 90-day notice has expired for abandoned property, we move the excess funds from the sale of Lot 10, Block 9, Plan Q7104 into general revenue.

CARRIED

***#178/26 Renew Infrastructure Loan:***

Stefankiw – that we instruct Administration to renew our BMO infrastructure loans, the first renewing at the end of April 2026 and the second renewing at the end of May 2026, for a targeted maturing timeframe of two years, and at the current interest rate.

CARRIED

MINUTES OF COUNCIL MEETING OF APRIL 7, 2026

**#179/26 Renew Natural Gas Supply Contract:**

Stefankiw – that we instruct Administration to apply for a four-year extension to our natural gas supply contract with Hudson Energy, at a guaranteed rate that is 20% lower than the past 25-year historical utility cost.

CARRIED

**#180/26 Water Meter Deposit:**

Karakochuk – that we instruct Administration to draft a bylaw to amend Bylaw #33/13, the Water Utility Management Bylaw, by increasing the deposits in Schedule 1, SECTION I (1) and (2) to \$200.

CARRIED

**#181/26 Rooming House Regulations:**

Matheson – that we instruct Administration to investigate rooming house regulations for possible implementation into our Zoning Bylaw.

CARRIED

**#182/26 CAO Chorneyko's Report:**

Neal – that we receive CAO Chorneyko's Report as presented.

CARRIED

**#183/26 Summary Financial Statements:**

Stefankiw – that we receive the summary financial statements to March 31, 2026 as attached hereto.

CARRIED

**#184/26 Transfer Outstanding Accounts Receivable to Utility Invoice:**

Jordan – that we transfer three outstanding accounts receivable invoices to the customer's utility account as per the document attached hereto.

CARRIED

**#185/26 Write-Off Uncollectible Accounts:**

Neal – that we write-off five accounts receivable, in the amount of \$351.19, as per the document attached hereto.

CARRIED

**#186/26 Saskatchewan Economic Development Alliance (SEDA) Conference:**

Melnychuk – that we authorize Deputy CAO Woynarski to attend the SEDA Conference, from October 26 – 28, 2026, at a cost of \$395 plus expenses.

CARRIED

**#187/26 Deputy CAO Woynarski Report:**

Stefankiw – that we receive Deputy CAO Woynarski's Report as presented.

CARRIED

**#188/26 Bylaw #8/26 – Tax Tool Bylaw:**

Matheson – that Bylaw #8/26, a bylaw to set minimum tax rates, mill rate factors, and base tax rates, be introduced and read for the first time.

CARRIED

MINUTES OF COUNCIL MEETING OF APRIL 7, 2026

**#189/26 Bylaw #8/26 – Tax Tool Bylaw:**

Neal – that Bylaw #8/26 be read for the second time.

CARRIED

**#190/26 Bylaw #8/26 – Tax Tool Bylaw:**

Melnychuk – that we proceed with third reading of Bylaw #8/26.

CARRIED UNANIMOUSLY

**#191/26 Bylaw #8/26 – Tax Tool Bylaw:**

Stefankiw – that Bylaw #8/26 be read for the third time, adopted, and attached hereto.

CARRIED

**#192/26 Bylaw #10/26 – Traffic Bylaw Amendment:**

Neal – that Bylaw #10/26, a bylaw to amend Traffic Bylaw #19/07, be introduced and read for the first time.

CARRIED

**#193/26 Bylaw #10/26 – Traffic Bylaw Amendment:**

Melnychuk – that Bylaw #10/26 be read for the second time.

CARRIED

**#194/26 Bylaw #10/26 – Traffic Bylaw Amendment:**

Stefankiw – that we proceed with third reading of Bylaw #10/26.

CARRIED UNANIMOUSLY

**#195/26 Bylaw #10/26 – Traffic Bylaw Amendment:**

Stefankiw – that Bylaw #10/26 be read for the third time, adopted, and attached hereto.

CARRIED

**#196/26 2026 Amended Budget:**

Neal – that we approve the 2026 budget as amended and attached hereto.

CARRIED

**#197/26 Policy GG 2026-002 – Facility Rental Fee Waiver Policy:**

Neal – that we approve Policy #GG2026-002, a rental fee waiver policy, as amended and attached hereto.

CARRIED

***Mayor Hoytfox declares a conflict of interest due to a personal relationship and leaves Council Chambers at 8:00 PM.***

***Deputy Mayor Matheson assumes the chair.***

***The Regular meeting is halted when Deputy Mayor Matheson calls to order a Public Meeting at 8:00 PM for a Zoning Bylaw Amendment. There are no submissions or presentations at the Public Meeting.***

***Deputy Mayor Matheson calls the Regular Meeting back to order at 8:01 PM.***

MINUTES OF COUNCIL MEETING OF APRIL 7, 2026

**#198/26 Zoning Bylaw Amendment:**

Neal – that Bylaw #9/26, a bylaw to amend Zoning Bylaw #328/84, by allowing the maximum size of a private detached garage to be 140 square meters, be read for the second time.

CARRIED

**#199/26 Zoning Bylaw Amendment:**

Karakochuk – that Bylaw #9/26 be read for the third time, adopted and attached hereto.

CARRIED

*Mayor Hoytfox returns to Council Chambers at 8:03 PM and resumes the chair.*

**#200/26 Complaints/Comments Report:**

Stefankiw – that we receive the Complaints/Comments Report as presented.

CARRIED

**#201/26 Purchase 1991 Case 1155E Crawler Bucket Loader:**

Karakochuk – that we purchase a 1991 case 1155E Crawler Bucket Loader, with Clam Shell Bucket and teeth, from KC Ventures, at a cost of \$79,500 delivered to Wynyard.

CARRIED

**#202/26 Sell 2050 M Dozer:**

Neal – that we place the 2050 M Dozer for sale by tender.

CARRIED

**#203/26 Saskatchewan Waste Reduction Council (SWRC) Webinar:**

Jordan – that we authorize Town Superintendent Melsted to participate in the SWRC webinars about Organics Diversion, at a cost of \$100.

CARRIED

**#204/26 Town Superintendent's Report:**

Stefankiw – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

**#205/26 Lifesaving Society Affiliate Training:**

Neal – that we authorize Director of Leisure Services Doidge to attend the Lifesaving Society Affiliate training sessions, to enhance swimming pool knowledge, at a cost of expenses.

CARRIED

**#206/26 Temporary Street Closure:**

Neal – that we amend Resolution #153/26 by changing the date to close a portion of 1<sup>st</sup> Street West, between Avenue D and Avenue E, between the hours of 10:00 AM – 2:00 PM, for Carnival Days activities, to June 5, 2026.

CARRIED

MINUTES OF COUNCIL MEETING OF APRIL 7, 2026

**#207/26 Director of Leisure Services Report:**

Matheson – that we receive DLS Doidge’s Report as presented.

CARRIED

**#208/26 Fire Association Levy:**

Neal – that we authorize paying the 2026 Wynyard & District Fire Association Levy in the amount of \$49,768.

CARRIED

**#209/26 Cemetery Levy:**

Jordan – that we authorize paying the 2026 Pleasantview Cemetery Levy in the amount of \$10,000

CARRIED.

**#210/26 Library Board Member Appointment:**

Stefankiw – that, as recommended by the Wynyard Library Board, we appoint Karrine Magnussen as Vice-Chair of the Board.

CARRIED

**#211/26 Pickleball Club Request:**

Stefankiw – that we refer the letter from the Wynyard Pickleball Club, requesting a reduced rental rate, to the General Government Committee.

CARRIED

**#212/26 Correspondence:**

Melnychuk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

**#213/26 Councillor Matheson’s Report:**

Stefankiw – that we receive Councillor Matheson’s Report as presented.

CARRIED

**#214/26 Councillor Stefankiw’s Report:**

Melnychuk – that we receive Councillor Stefankiw’s Report as presented.

CARRIED

**#215/26 Adjourn:**

Neal – that we adjourn the meeting. (8:59 p.m.)

CARRIED

---

Mayor

---

Chief Administrative Officer