

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, AUGUST 19, 2025

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Jerome Karakochuk
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Paula Stefankiw

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Director of Leisure Services Dana Stefanson

Absent:

Councillor Andrew Matheson

Others:

Zoom Attendees, Ryan Edison – Wynyard
Minor Ball; Kendra Christenson, Brianna
Partridge (Phone) – Wynyardigans Daycare

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#417/25 Minutes:

Neal – that we adopt the minutes of the previous regular meeting of July 15, 2025, as circulated by e-mail.

CARRIED

#418/25 Building Permit Application:

Melnychuk – that we approve the following building permit application:

#9/25 Donovan Hall – Move House & Addition - \$2,005.34
#11/25 John Baker – Construct Garage - \$240.00

CARRIED

#419/25 Lottery License Application:

Stefankiw – that we approve the following Lottery License application:

#14/25 Wynyard Hospital/Golden Acres – 50/50 – Meryl Swinburnson - \$5

CARRIED

#420/25 Business Licence Application:

Stefankiw – that we approve the following Business Licence applications:

COMMERCIAL

C25-054 Haven Facial Studio – *Facial Studio & Retail Skin Care*

HOME BASED

HB25-026 Cleany V – *Cleaning Services*

NON RESIDENT

NR25-015 Booster Juice (K. Falconer) – *Food Vendor*

CARRIED

#421/25 Vouchers:

Jordan – that we approve the following vouchers for payment as reviewed by the General Government Committee:

General Vouchers:

#15179 to #15346	\$ 270,192.56
#15347 to #15382	\$ 364,183.11

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EFT:

Brandt Tractor	\$ 7,503.91
CWB National Leasing	\$ 3,768.45
CWB National Leasing	\$ 5,122.65
CWB National Leasing	\$ 5,122.65
Frito Lay Canada x 3	\$ 860.51
MEPP x 3	\$ 19,928.78
Receiver General x 3	\$ 53,260.37
Scotiabank Visa	\$ 2,556.34
Minister of Finance(EPT)	\$ 273,097.35
Ministry of Finance(LCTCO)	\$ 1,683.86
Ministry of Finance(PST)	\$ 3,083.30

Payroll Vouchers:

AUTO DEPOSIT (PP15)	\$ 56,754.30
AUTO DEPOSIT (PP16)	\$ 54,340.54

CARRIED

Delegation: Ryan Edison – Wynyard Minor Ball. 7:03 PM – 7:21 PM

#422/25 Ball Diamond Improvement Plan:

Karakochuk – that we approve the Wynyard Minor Ball plan for ball diamond improvements and for the installation of a batting cage.

CARRIED

#423/25 Wynyard Minor Ball Presentation:

Jordan – that we receive the Wynyard Minor Ball presentation as presented by Ryan Edison.

CARRIED

Delegation: Kendra Christenson, Brianna Partridge – Wynyardigans Daycare 7:21 PM – 7:42 PM.

#424/25 Receive Wynyardigans Daycare Presentation:

Neal – that we receive the Wynyardigans Daycare presentation as presented by Kendra Christenson.

CARRIED

#425/25 Tax Title Property:

Jordan – that we place 119 Avenue B East for sale by tender as required by *The Tax Enforcement Act*.

CARRIED

#426/25 Tax Enforcement:

Stefankiw – that we proceed for title by issuing the six-month notice on all remaining properties on the 2024 Tax Enforcement List, as per *The Tax Enforcement Act*.

CARRIED

#427/25 Local Government Administration Course:

Neal – that we authorize Nikki Johnson to take the Local Government Administration course, from the University of Regina, subject to Nikki using any other funding received to offset the Town's cost, that she must pass the classes, and that she remain in the employment of the Town of Wynyard for a minimum of two years upon receiving her certificate.

CARRIED

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#428/25 BHP Housing Grant Letter:

Melnychuk – that we instruct the CAO to send a letter to BHP expressing Council's disappointment in their rejection of a local bid to provide housing under the BHP Housing Grant.

CARRIED

#429/25 Town Office Boiler Pump:

Neal – that we authorize Speedy's Plumbing and Heating to supply and install a circulating pump for the Town Office Boiler, at an approximate cost of \$5,000.

CARRIED

#430/25 Civic Centre Replacement Glass:

Stefankiw – that we authorize Total Service Ltd. to replace the broken north entryway glass at the Civic Centre, at a cost of \$2,200 plus tax.

CARRIED

#431/25 CAO Chorneyko's Report:

Neal – that we receive CAO Chorneyko's Report as presented.

CARRIED

#432/25 Statement of Financial Activity:

Neal – that we approve the Statement of Financial Activity to July 31, 2025 as attached hereto.

CARRIED

#433/25 Deputy CAO Woynarski Report:

Stefankiw – that we receive Deputy CAO Woynarski Report as presented by CAO Chorneyko.

CARRIED

#434/25 2024 Audited Financial Statements:

Neal – that we approve the final 2024 Audited Financial Statements as presented.

#435/25 Annual Waterworks Information Report:

Jordan – that we approve the 2025 Waterworks Information Report, submit the report to the Provincial Government, and post the summary information sheet as per *The Municipalities Regulations*.

CARRIED

#436/25 Complaints/Comments Report:

Neal – that we receive the Complaints/Comments Report as presented.

CARRIED

#437/25 Animal Control Officer's Report:

Stefankiw – that we receive the Animal Control Officer's Report, for July 2025, as submitted by Andy Labdon.

CARRIED

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#438/25 RCMP Report:

Melnychuk – that we receive the July 2025 RCMP Report as submitted by Sgt. Applegate.

CARRIED

#439/25 Public Works Wage Grid:

Neal – that we approve the Public Works Wage Grid, Option B, for immediate implementation, as presented and attached hereto.

CARRIED

#440/25 Employee Resignation:

Karakochuk – that we receive Andy Labdon’s resignation, effective August 26, 2025, with regret.

CARRIED

#441/25 Hire Public Works Employee:

Neal – that we hire Kevin Rogers as a permanent Public Works Equipment Operator/Labourer at a rate of pay as per the Town of Wynyard’s Public Works Wage Grid.

CARRIED

#442/25 Hire Public Works Employee:

Stefankiw – that we hire Leanne Pouliot as a permanent Public Works Equipment Operator/Labourer at a rate of pay as per the Town of Wynyard’s Public Works Wage Grid.

CARRIED

#443/25 Road Boss Grader Attachment:

Karakochu – that we place the Town’s Box Scraper for sale and use the proceeds to purchase an eight-foot Road Boss Grader Attachment at a cost of \$5,600 plus tax.

CARRIED

#444/25 Watermain Flushing:

Karakochuk – that we give notice that the Town of Wynyard will be performing watermain flushing during the weekend of August 30 – September 1, 2025.

CARRIED

#445/25 Asbestos Remediation:

Neal – that we authorize Hub City to undertake asbestos remediation on the mobile home located at 603 Avenue A West, at a cost of \$985.80, in preparation for demolition of the structure.

CARRIED

#446/25 Lagoon Outfall Study:

Melnychuk – that we authorize Catterall & Wright Consulting Engineers to conduct a Lagoon Outfall Study as per the 2025 budget.

CARRIED

#447/25 Town Superintendent’s Report:

Neal – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

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#448/25 Golf Course Irrigation Line:

Stefankiw – that we authorize replacing the Golf Course irrigation line as per discussions held.

CARRIED

#449/25 Golf Course Clean Wood Burning:

Stefankiw – that, subject to Saskatchewan Environment approval, we allow the Golf Course Manager to burn clean wood on site.

CARRIED

#450/25 Director of Leisure Services Report:

Neal – that we receive Director of Leisure Services Stefanson's Report as presented.

CARRIED

#451/25 Wynyard Memorial Airport Grant:

Karakochuk – that we authorize issuing a \$2,500 operating grant to the Wynyard Memorial Airport.

CARRIED

#452/25 UMAAS Workshop:

Stefankiw – that we authorize CAO Chorneyko and Deputy CAO Woynarski to attend the UMAAS Fall Workshop, in Melville, SK, on October 2, 2025, at a cost of \$100 per person plus expenses.

CARRIED

#453/25 Appoint Building Inspectors:

Neal – that we appoint MuniCode Services Ltd. building officials as per the document attached hereto.

CARRIED

#454/25 Correspondence:

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#455/25 Mayor Hoytfox's Report:

Karakochuk – that we receive Mayor Hoytfox's Report as presented.

CARRIED

#456/25 Tax Incentive Policy:

Melnychuk – that we instruct Administration to create a tax incentive Policy as follows:

- a) One-year full tax exemption for new residential construction, including RTM's and houses moved in from other locations.
- b) Four-year full tax exemption for the construction of a new commercial or industrial construction.
- c) Keep the practice of a one-year full tax exemption for the purchase of an existing commercial or industrial business for the purpose of continuing the business or creating a new business.

CARRIED

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#457/25 General Government Committee Report:

Stefankiw – that we receive the General Government Committee Report as presented by Councillor Melnychuk.

CARRIED

#458/25 Waive Landfill Clean Wood Fee:

Neal – that we set the dates for waiving the landfill fee for disposal of clean wood for the period between September 15 – 27, 2025 inclusive.

CARRIED

#459/25 Public Works Committee Report:

Melnichuk – that we receive the Public Works Committee Report as presented by Councillor Neal and Councillor Karakochuk.

CARRIED

#460/25 Councillor Jordan’s Report:

Karakochuk – that we receive Councillor Jordan’s Report as presented.

CARRIED

#461/25 Move Meeting “In Camera”:

Neal – that we halt the meeting and move “in camera” to discuss human resource and legal issues.

CARRIED

The meeting is halted at 10:16 PM.

Mayor Hoytfox calls the meeting back to order at 10:46 PM

#462/25 Extend Meeting End Time:

Karakochuk – that we extend the meeting past 10:30 PM.

CARRIED

#463/25 Adjourn:

Karakochuk – that we adjourn the meeting. (10:47 p.m.)

CARRIED

Mayor

Chief Administrative Officer