

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 7, 2023

Present:

Council:

Mayor Albert Boylak
Councillor Jerome Karakochuk
Councillor Greg Kostyk
Councillor Fern Swinburnson
Councillor Tracy Jordan
Councillor Nic Bashutsky

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Director of Leisure Services Dana Stefanson
Assistant Administrator Lovely Magnaye

Others:

David Finnson
Kevin Hordal – Easy Bin

Absent: Deputy Mayor Jason Bartoszewski

Call to Order:

Mayor Boylak called the meeting to order at 7:00 PM.

#520/23 Minutes:

Bashutsky – that we adopt the minutes of the previous regular meeting of October 17, 2023, as circulated.

CARRIED

#521/23 Building Permit Application:

Bashutsky – that we approve the following building permit application:

#13/23 Farmland Legacies – Construct Access Ramp - \$231.75

CARRIED

#522/23 Lottery Licence Applications:

Jordan – that we approve the following lottery licence applications:

#13/23 Golden Acres Auxiliary – 50/50 – Audrey Shepherd - \$5

#14/23 Wynyard Senior Monarchs – Raffle – Carla Karakochuk - \$5

#15/23 Wynyard Senior Football - 50/50 – Laurie Froehlick - \$5

CARRIED

#523/23 Business Licence Applications:

Bashutsky – that we approve the following business licence applications:

57/23 C23-025 Homestead Restaurant – 102171681 Saskatchewan Corp.

58/23 HB23-040 Hiway Cab & Courier – Barry Detbrenner - \$50.00 (2023-2024)

CARRIED

Mayor Boylak declares a conflict of interest due to a financial interest and leaves Council Chambers at 7:01 PM.

#524/23 Appoint Deputy Mayor:

Kostyk – that, for the purpose of this meeting, we appoint Councillor Tracy Jordan as Deputy Mayor.

CARRIED

Deputy Mayor Jordan assumes the chair.

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#525/23 Vouchers:

Bashutsky – that we approve the following voucher for payment as recommended by the General Government Committee and attached hereto:

#13242 \$ 2,776.49

CARRIED

Mayor Boylak returns to Council Chambers at 7:02 PM. Mayor Boylak resumes the chair.

#526/23 Vouchers:

Kostyk – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

General Vouchers:

#13237 to #13241 \$ 3,945.33
#13243 to #13302 \$ 547,100.23

EFT:

Brandt \$ 2,525.89
Frito Lay Canada \$ 463.55
Minister of Finance \$ 12,263.96
Ministry of Finance \$ 629.12
Ministry of Finance \$ 59.54
Receiver General \$ 11,169.73
Redhead Equipment \$ 2,438.95
Scotia Visa \$ 2,629.85

Payroll Vouchers:

#11065 to #11091 \$ 28,120.54
#11093 to #11120 \$ 26,293.81

CARRIED

#527/23 Change Order – Watermain Replacement:

Bashutsky – that we approve Change Order #3, for extra work done on the watermain replacement on 4th Street East, in the amount of \$14,498.20.

CARRIED

#528 Board of Revision:

Kostyk – that the Town of Wynyard appoints Western Municipal Consulting Ltd. (WMCL) to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2023; remuneration as set out in WMCL’s fee schedule; with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

CARRIED

#529/23 Board of Revision – Secretary:

Bashutsky – that the Town of Wynyard appoints Marlene Hassard with Western Municipal Consulting Ltd. (WMCL) as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in

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WMCL's fee schedule; and if Marlene Hassard is unable to perform secretarial functions for whatever reason, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

#530/23 Development Appeals Board:

Jordan – that the Town of Wynyard appoints Western Municipal Consulting Ltd. (WMCL) to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2023; remuneration as set out in WMCL's fee schedule; with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

CARRIED

#531/23 Development Appeals Board – Secretary:

Swinburnson - that the Town of Wynyard appoints Marlene Hassard with Western Municipal Consulting Ltd. (WMCL) as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in WMCL's fee schedule; and if Marlene Hassard is unable to perform secretarial functions for whatever reason, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

#532/23 – BHP – Community Reference Group:

Swinburnson – that we authorize CAO Chorneyko to attend the BHP Community Reference Group meeting on November 14 – 15, 2023 at the Dakota Dunes Resort.

CARRIED

#533/23 CAO's Report:

Karakochuk – that we receive CAO Chorneyko's report as presented.

CARRIED

Delegation: Kevin Hordal – Easy Bin Waste Removal: 7:33 PM – 7:46 PM.

#534/23 Easy Bin Waste Removal Presentation:

Karakochuk – that we receive the Easy Bin Waste Removal presentation as presented by Kevin Hordal.

CARRIED

#535/23 2022 Audited Financial Statements:

Swinburnson – that we approve the 2022 audited financial statements as prepared by the 4Sight Group of Chartered Professional Accountants.

CARRIED

#536/23 2021 Audited Financial Statements – No Subsequent Events:

Swinburnson – that we acknowledge that have been no subsequent events occur or contingencies arise, from December 31, 2022 up to the date the audited financial statements were approved, that would have a material impact on the financial statements approved.

CARRIED

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#537/23 2021 Audited Financial Statements – Responsibility and Representation Letters:

Bashutsky – that we authorize Mayor Boylak and CAO Chorneyko to sign the Management’s Responsibility Page and the Management Representation Letter for the 2022 audited financial statements.

CARRIED

#538/23 Bylaw #9/23 – Special Assessment Bylaw:

Kostyk – that Bylaw #9/23, a Bylaw to Authorize Special Assessment to Undertake Construction of pavement as a Local Improvement (#1-22), be introduced and read for the first time.

CARRIED

#539/23 Bylaw #9/23 – Special Assessment Bylaw:

Karakochuk – that Bylaw #9/23 be read for the second time.

CARRIED

#540/23 Bylaw #9/23 – Special Assessment Bylaw:

Bashutsky – that we proceed with third reading of Bylaw #9/23.

CARRIED UNANIMOUSLY

#541/23 Bylaw #9/23 – Special Assessment Bylaw:

Swinburnson – that Bylaw #9/23 be read a third time, adopted and attached hereto.

CARRIED

#542/23 Transfer Utility Accounts to Tax Roll:

Kostyk – that we transfer outstanding utility accounts to the property owner’s tax roll as per the document attached hereto.

CARRIED

#543/23 Town Investments:

Bashutsky – that we authorize Administration to invest the following at BMO:
a) \$500,000 to a 60 day Short-Term Investment Certificate at 5.05% interest.
b) \$500,000 to a 120 day Short-Term Investment Certificate at 5.25% interest.

CARRIED

#544/23 2023 Audit Request for Proposal:

Bashutsky – that we instruct Administration to issue a request for proposal to conduct the 2023 audit of the Town’s financial statements.

CARRIED

#545/23 Accounts Payable Policy:

Kostyk – that we approve Policy GG2023-001, the Accounts Payable Policy, as per the document attached hereto.

CARRIED

#546/23 Unaudited Financial Statements:

Swinburnson – that we receive the unaudited financial statements to October 31, 2023 as attached hereto.

CARRIED

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#547/23 Assistant Administrator's Report:

Bashutsky – that we receive Assistant Administrator Magnaye's Report as presented.

CARRIED

#548/23 Complaints/Comments Report:

Bashutsky – that we receive the Complaints/Comments Report as presented.

CARRIED

#549/23 Bylaw Enforcement Officer's Report:

Bashutsky – that we receive the Bylaw Enforcement Officer's Report as circulated by e-mail.

CARRIED

#550/23 Animal Control Officer's Report:

Karakochuk – that we receive the Animal Control Officer's Report as prepared by Andy Labdon and circulated by e-mail.

CARRIED

#551/23 RCMP Report:

Swinburnson – that we receive the October 2023 RCMP report as prepared by Sgt. Wlasichuk and distributed by e-mail.

CARRIED

#552/23 Employee Benefits:

Bashutsky – that we enroll Andy Labdon to all eligible benefits as per the Employee Policy.

CARRIED

#553/23 Employee Benefits:

Bashutsky – that we enroll Jim Riley to all eligible benefits as per the Employee Policy.

CARRIED

#554/23 Recycle Truck Tire Purchase:

Kostyk – that we purchase two studded winter tires for the Recycle Truck, from Koback Tire, at a cost of \$912 plus tax.

CARRIED

#555/23 Town Superintendent's Report:

Bashutsky – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#556/23 Cancel 2023-2023 Curling Season:

Bashutsky – that, due to remediation work required at the Curling Rink, and as recommended by the insurance company, and the remediation contractor, we cancel the 2023-2024 curling season.

CARRIED

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#557/23 Cooperative Place Roof Repairs:

Bashutsky – that we authorize expenditures of an estimated \$21,377 to repair the roof at Cooperative Place.

CARRIED

#558/23 Cooperative Place Ice Rental Request:

Bashutsky – that we approve the request from the Tri-Town Eagles to be charged the local non-user rental rate for Cooperative Place.

DEFEATED

#559/23 Cooperative Place Staff:

Bashutsky – that we hire Quinn Pearson as a casual employee at Cooperative Place at a rate of pay as per the document attached hereto.

CARRIED

#560/23 Director of Leisure Services Report:

Jordan – that we receive Director of Leisure Service Stefanson’s Report as presented.

CARRIED

#561/23 Move Meeting to “In Camera”:

Kostyk – that we halt the meeting and move “in camera” to discuss Human Resources issues.

CARRIED

Jason Chorneyko, Derek Melsted, Lovely Magnaye, Dana Stefanson, and David Finnson leave Council Chambers at 9:35 PM.

CAO Chorneyko returns to Council Chambers at 9:55 PM.

Derek Melsted, Lovely Magnaye, Dana Stefanson, and David Finnson return to Council Chambers at 10:19 PM.

Mayor Boylak calls the meeting back to order at 10:20 PM.

#562/23 Stop Sign Information:

Bashutsky – that we instruct Administration to consult with the RCMP to determine the best option for traffic flow and control signs at the intersection of Avenue B and 6th Street West.

CARRIED

#563/23 Landfill Cell Civil Works Contract:

Bashutsky – that we approve the Civil Works Contract, between Arnold Earthmoving Ltd. and the Town of Wynyard, for the construction of a new landfill cell and authorize Mayor Boylak and CAO Chorneyko to sign the contract.

CARRIED

#564/23 Extend Meeting:

Swinburnson – that we extend the meeting past 10:30 PM.

CARRIED

#565/23 Correspondence:

Kostyk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

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#566/23 Mayor Boylak's Report:

Bashutsky – that we receive Mayor Boylak's Report as presented.

CARRIED

#567/23 Councillor Karakochuk's Report:

Kostyk – that we receive Councillor Karakochuk's Report as presented.

CARRIED

#568/23 Councillor Bashutsky's Report:

Jordan – that we receive Councillor Bashutsky's Report as presented.

CARRIED

#569/23 Councillor Swinburnson's Report:

Bashutsky – that we receive Councillor Swinburnson's report as presented.

CARRIED

#570/23 Adjourn:

Karakochuk – that we adjourn the meeting. (10:49 p.m.)

CARRIED

Mayor

Chief Administrative Officer