

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JUNE 20, 2023

Present:

Council:

Mayor Albert Boylak
Deputy Mayor Jason Bartoshewski
Councillor Nic Bashutsky
Councillor Fern Swinburnson
Councillor Tracy Jordan
Councillor Jerome Karakochuk

Staff:

CAO Jason Chorneyko
Assistant Administrator Lovely Magnaye
Town Superintendent Derek Melsted
Director of Leisure Services Dana Stefanson

Absent:

Councillor Greg Kostyk

Others:

Call to Order:

Mayor Boylak called the meeting to order at 7:01 PM.

#309/23 Minutes:

Bashutsky – that we adopt the minutes of the previous regular meeting of June 5, 2023, as circulated.

CARRIED

#310/23 Business Licence Applications:

Bartoshewski – that we approve the following business licence applications:

Non-Resident Business Licence

NR23-011 – #48/23 - S&S Catering - \$100.00

CARRIED

#311/23 Building Permit Applications:

Swinburnson – that we approve the following building permit applications:

#8/23 Brent Hudyma – Demolition Permit – 402 - 4th St. E. - \$70.00

Mayor Boylak declares a conflict of interest due to a financial interest and a close relationship interest and leaves Council Chambers at 7:02 pm. Deputy Mayor Bartoshewski assumes the chair.

#312/23 Vouchers:

Jordan – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

#12763 & #12764 \$ 4,082.77

CARRIED

Mayor Boylak returns to Council Chambers at 7:03 PM and resumes the chair.

#313/23 Vouchers:

Bartoshewski – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto :

General Vouchers:

#12763 & #12764

\$ 4,082.77

#12762, 12765 to #12823

\$ 129,189.77

EFT:

Frito Lay Canada

\$ 65.52

Receiver General

\$ 12,812.67

Payroll Vouchers:

#10659 to #10702

\$ 33,241.62

CARRIED

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#314/23 Fees & Charges Bylaw:

Bashutsky – that we instruct Administration to draft a “Fees & Charges Bylaw” to set rates and fees for services rendered by the Town.

CARRIED

#315/23 CAO’s Report:

Karakochuk – that we receive CAO Chorneyko’s report as presented.

CARRIED

#316/23 Hire Casual Office Clerk:

Swinburnson – that we hire Antoni Jann Palazo for the position of Casual Office Clerk, and at a rate of pay as per the document attached hereto.

CARRIED

#317/23 Assistant Administrator’s Report:

Karakochuk – that we receive Assistant Administrator Magnaye’s Report as presented.

CARRIED

#318/23 Extension of Time Bylaw:

Jordan – that Bylaw #7/23, a bylaw to extend the time required for the completion of the financial statements, be introduced and read for the first time.

CARRIED

#319/23 Extension of Time Bylaw:

Bartoszewski – that Bylaw #7/23 be read for the second time.

CARRIED

#320/23 Extension of Time Bylaw:

Swinburnson – that we proceed with third reading of Bylaw #7/23.

CARRIED UNANIMOUSLY

#321/23 Extension of Time Bylaw:

Bashutsky – that Bylaw #7/23 be read for the third time, adopted, and attached hereto.

CARRIED

#322/23 Fees & Charges Bylaw:

Swinburnson – that Bylaw #8/23, a bylaw to set the fees payable to the Town of Wynyard for municipal services rendered, be introduced and read for the first time.

CARRIED

#323/23 Fees & Charges Bylaw:

Bartoszewski – that Bylaw #8/23 be read for the second time.

CARRIED

#324/23 Fees & Charges Bylaw:

Jordan – that we proceed with third reading of Bylaw #8/23.

CARRIED UNANIMOUSLY

#325/23 Fees & Charges Bylaw:

Karakochuk – that Bylaw #8/23 be read for the third time, adopted, and attached hereto.

CARRIED

MINUTES OF COUNCIL MEETING OF JUNE 20, 2023

#326/23 Complaints/Comments Report:

Karakochuk – that we receive the Complaints/Comments Report as presented.

CARRIED

#327/23 Bylaw Enforcement Officer's Report:

Bartoszewski – that we receive the Bylaw Enforcement Officer's Report as circulated by e-mail.

CARRIED

#328/23 Waterworks Assessment Report:

Karakochuk – that we accept the proposal from Catterall & Wright Consulting Engineers to conduct a full Waterworks Assessment Report, a Waterworks Cost Analysis Report, A Waterworks Sustainability Report, and a Hydraulic Modelling and Preliminary Pump Selection Report at a proposed cost of \$28,830 plus tax.

CARRIED

#329/23 Barrel/Drum Mover:

Bartoszewski – that we authorize Town Superintendent Melsted to purchase a barrel/drum mover at a cost of up to \$525 plus tax.

CARRIED

#330/23 SWWA Golf Tournament:

Karakochuk – that we authorize Waterworks Superintendent Morrow to attend the SWWA Golf Tournament at a cost of \$110 plus travel expenses.

DEFEATED

Mayor Boylak declares a conflict of interest due to a financial interest and leaves Council Chambers at 8:00 PM. Deputy Mayor Bartoszewski assumes the chair.

#331/23 2013 Dodge Ram Repairs:

Karakochuk – that we authorize repairing the 2013 Dodge Ram, at an estimated cost of \$3,500, with the knowledge that the repair costs may be higher if the head gaskets need to be planed.

CARRIED

Mayor Boylak returns to Council Chambers at 8:05 PM and resumes the chair.

#332/23 Town Superintendent's Report:

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#333/23 Director of Leisure Services Report:

Bartoszewski – that we receive Director of Leisure Service Stefanson's Report as presented.

CARRIED

#334/23 Cast Iron Watermain Replacement:

Karakochuk – that, as recommended by Catterall & Wright Consulting Engineers, we award Phase 3 of the Cast Iron Watermain Replacement project to KC Ventures & Sales Ltd. in the amount of \$704,078.54 plus taxes.

CARRIED

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#335/23 Lorne Hiebert's Resignation Letter:

Jordan – that we accept the resignation letter, from Special Services Bus Driver Lorne Hiebert, with regret.

CARRIED

#336/23 Special Services Bus Driver Position:

Jordan – that we advertise to fill the position of Part-Time Special Services Bus Driver effective July 31, 2023.

CARRIED

#337/23 Tax Title Property Tender:

Bashutsky – that we accept the tender from Daniel Gargol and Shirly Soner to purchase Lot 10, Block B, Plan G 143 in the amount of \$9,000.

CARRIED

#338/23 Correspondence:

Swinburnson – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#339/23 Mayor Boylak's Report:

Karakochuk – that we receive Mayor Boylak's Report as presented.

CARRIED

#340/23 Councillor Jordan's Report:

Bartoszewski – that we receive the General Government Committee Report and Councillor Jordan's Report as presented.

CARRIED

#341/23 Councillor Bartoszewski's Report:

Jordan – that we receive Councillor Bartoszewski's Report as presented.

CARRIED

#342/23 Councillor Karakochuk's Report:

Jordan – that we receive the Public Works Report and Councillor Karakochuk's Report as presented.

CARRIED

#343/23 Adjourn:

Bashutsky – that we adjourn the meeting. (9:01 p.m.)

CARRIED

Mayor

Chief Administrative Officer