

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON MONDAY, JUNE 5, 2023

Present:

Council:

Mayor Albert Boylak
Deputy Mayor Jason Bartoshewski
Councillor Nic Bashutsky
Councillor Fern Swinburnson
Councillor Tracy Jordan
Councillor Jerome Karakochuk

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Director of Leisure Services Dana Stefanson

Absent:

Councillor Greg Kostyk

Others:

Sharon Armstrong – PRL Representative

Call to Order:

Mayor Boylak called the meeting to order at 7:00 PM.

#278/23 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of May 16, 2023, as circulated.

CARRIED

#279/23 Business Licence Applications:

Bartoshewski – that we approve the following business licence applications:

Home-Based Business Licence

HB23-036 – JAS – Junifer Singkala – Small Repair Business

HB23-037 – Dave’s Trenching & Lanscaping – Dave Johnston – Landscaping & Excavation

CARRIED

#280/23 Building Permit Applications:

Bashutsky – that we approve the following building permit applications:

#4/23 Jesse Kazakoff – Construct Deck – 217 5th E. - \$255.40

#5/23 Wafic Yehia – Demolish House – 302 4th E - \$70

#6/23 Doug Craig – Construct Shed – 513 6th E. - \$193.32

#7/23 Claudia Johnston – Construct Deck – 315 8th E. - \$192.70

#281/23 Lotter Licence Applications:

Swinburnson – that we approve the following lottery licence applications:

#5/23 Animal Control & Rescue Services – Raffle - \$5

#6/23 WCHS Drama Club – Raffle - \$5

CARRIED

#282/23 Vouchers:

Bartoshewski – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto :

General Vouchers:

#12704 to #12761 \$ 84,586.80

EFT:

Brandt \$ 2,525.89

Frito Lay Canada \$ 527.69

Minister of Finance \$ 3,423.01

Ministry of Finance \$ 2,704.04

Receiver General \$ 13,525.33

Redhead \$ 2,438.95

Scotia Visa \$ 1,548.96

Payroll Vouchers:

#10624 to #10658 \$ 34,287.70

CARRIED

MINUTES OF COUNCIL MEETING OF JUNE 5, 2023

Delegation: Sharon Armstrong – Parkland Regional Library 7:03 pm – 7:28 pm:

#283/23 Parkland Regional Library Report:

Swinburnson – that we receive the Parkland Regional Library Report as presented by PRL Representative Sharon Armstrong.

CARRIED

#284/23 Extension of Time Bylaw:

Bashutsky – that, as per Section 404 of *The Municipalities Act*, we instruct the CAO to draft an “Extension of Time Bylaw” for completion of the audited financial statements.

CARRIED

#285/23 Purchase Barrel Dolly:

Bartoszewski – that we authorize the CAO or the Town Superintendent to purchase a barrel dolly to enable employees to safely move barrels of chemical or other items.

CARRIED

#286/23 CAO’s Report:

Bashutsky – that we receive CAO Chorneyko’s report as presented.

CARRIED

#287/23 Update Employee Policy:

Bashutsky – that we update our Employee Policy by allowing students, working within the school term, to be subject to a minimum pay period of one hour, as per the Saskatchewan Employment Standards.

CARRIED

#288/23 Utility One-Time Credits:

Bashutsky – that we approve the following one-time utility credits, as per policy:
Customer #832 - \$108.86
Customer #2806 - \$53.32

CARRIED

#289/23 Unaudited Financial Statements:

Jordan – that we receive the unaudited financial statements to May 31, 2023 as attached hereto.

CARRIED

#290/23 Assistant Administrator’s Report:

Bartoszewski – that we receive Assistant Administrator Magnaye’s Report as presented by CAO Chorneyko

CARRIED

#291/23 Complaints/Comments Report:

Bashutsky – that we receive the Complaints/Comments Report as presented.

CARRIED

MINUTES OF COUNCIL MEETING OF JUNE 5, 2023

#292/23 SEC Fundraiser Request:

Bartoszewski – that we authorize a 50% reduced rental rate for the Wynyard Elementary School SEC to rent the swimming pool to conduct a playground equipment fundraising event.

CARRIED

#293/23 Director of Leisure Services Report:

Bartoszewski – that we receive Director of Leisure Service Stefanson’s Report as presented.

CARRIED

#294/23 RCMP Report:

Karakochuk – that we receive the May 2023 RCMP Report as submitted by Sgt. Wlasichuk.

CARRIED

#295/23 Bylaw Enforcement Officer Report:

Swinburnson – that we receive the Bylaw Enforcement Officer’s Report as circulated by e-mail.

CARRIED

#296/23 Animal Control Officer’s Report:

Karakochuk – that we receive the May 2023 Animal Control Officer Report as submitted by Andy Labdon.

CARRIED

#297/23 Landfill Leachate Pipeline:

Karakochuk – that we authorize Town Superintendent Melsted to purchase 3,936 feet of 3” HDPE pipe, from Iconix, to construct a temporary, overland leachate pipeline to discharge landfill leachate to the lagoon.

CARRIED

#298/23 Hire Seasonal Staff:

Bartoszewski – that we hire Bryan Zulak as a parks labourer and at a rate of pay as per the document attached hereto.

CARRIED

#299/23 Cooperative Place Chlorination:

Bashutsky – that we hire Watson Water Solutions Inc. to install the chlorine injection system to the RO system at Cooperative Place, at a cost of \$1,778.41.

CARRIED

#300/23 Waterworks Assessment Report:

Karakochuk – that we authorize hiring Catterall & Wright Consulting Engineers to conduct a full Waterworks Assessment Report at an estimated cost range between \$10,000 - \$15,000.

CARRIED

#301/23 Town Superintendent’s Report:

Karakochuk – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

MINUTES OF COUNCIL MEETING OF JUNE 5, 2023

#302/23 Director of Leisure Services' Resignation Letter:

Swinburnson – that we receive the Director of Leisure Service Sigourney Hoytfox's letter of resignation, effective as of the end of her maternity leave, with regret.

CARRIED

#303/23 Director of Leisure Services Position:

Bartoszewski – that we advertise to fill the position of Director of Leisure Services to be effective during the fall of 2023.

CARRIED

#304/23 Correspondence:

Karakochuk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#305/23 Mayor Boylak's Report:

Karakochuk – that we receive Mayor Boylak's Report as presented.

CARRIED

#306/23 Councillor Swinburnson's Report:

Bartoszewski – that we receive the General Government Committee Report and Councillor Swinburnson's Report as presented.

CARRIED

#307/23 Councillor Karakochuk's Report:

Jordan – that we receive Councillor Karakochuk's Report as presented.

CARRIED

#308/23 Adjourn:

Bashutsky – that we adjourn the meeting. (8:56 p.m.)

CARRIED

Mayor

Chief Administrative Officer