# MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JULY 16, 2024

#### Present:

Council: Staff:

Mayor Albert Boylak CAO Jason Chorneyko

Deputy Mayor Jason Bartoshewski Town Superintendent Derek Melsted

Councillor Greg Kostyk Director of Leisure Services Dana Stefanson

Councillor Fern Swinburnson Councillor Jerome Karakochuk

Councillor Tracy Jordan Others: David Finnson, Chris Beaudry, ZOOM

### Call to Order:

Mayor Boylak called the meeting to order at 7:00 PM.

### #369/24 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of June 18, 2024, as circulated.

**CARRIED** 

Mayor Boylak declares a conflict of interest due to a personal conflict and leaves Council Chambers at 7:01 PM. Deputy Mayor Bartoshewski assumes the chair.

### #370/24 Building Permit Applications:

Swinburnson – that we approve the following Building Permit Applications:

#4/24 - Brent & Jean Hudyma - RTM Home - 402 - 4th St. East - \$1,393.25

#5/24 – Wynyard Housing Authority – Cost Storage – 510 – 1st St. West - \$1,051.71

#9/24 - Boylak Enterprises Ltd. (NAPA) - Sign - 201 Avenue B East - N/C

**CARRIED** 

Mayor Boylak returns to Council Chambers at 7:02 PM and resumes the chair.

# #371/24 Business Licence Applications:

Karakochuk – that we approve the following Business Licence Application:

NR24-013 TLM Advanced Foot Care-Tracy Mamer \$100

NR24-014 Mirjam's Educational Books/Southwestern Advantage-Mirjam Jarvselling books & websites for education \$80

NR24-015 Devon's Tree Cutting-Devon Holowaty-tree cutting \$100

**CARRIED** 

Mayor Boylak and Councillor Kostyk declare a conflict of interest due to a financial interest and leave Council Chambers at 7:02 PM. Deputy Mayor Bartoshewski assumes the chair.

# #372/24 Vouchers:

Karakochuk – that approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

#14059 & #14071 \$ 8,741.27

Mayor Boylak and Councillor Kostyk return to Council Chambers at 7:03 PM. Mayor Boylak resumes the chair.

### #373/24 Vouchers:

Bartoshewski – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

#### **General Vouchers:**

#14059 & #14071(Boylak & Kostyk)	\$	8,741.27
#14014 to #14055	\$ :	590,181.32
#14056 to #14058	\$	117,224.58
#14060 to #14070	\$	127,373.71
#14072 to #14109	\$	82,430.90
EFT:		
Frito Lay Canada	\$	103.43
Minister of Finance	\$	77,562.66
Ministry of Finance	\$	3,744.36
Ministry of Finance	\$	1,169.09
Receiver General	\$	16,991.65
Receiver General	\$	16,989.93
Redhead Equipment	\$	2,438.95
Scotiabank Visa	\$	2,818.45
Payroll Vouchers:		
#11431	\$	1,194.50
AUTO DEPOSIT	\$	48,289.50
#11432	\$	1,194.50
AUTO DEPOSIT	\$	52,099.46

**CARRIED** 

# DELEGATION: Chris Beaudry - Political Candidate

### #374/24 Chris Beaudry Presentation:

Kostyk – that we receive the presentation as given by Chris Beaudry.

CARRIED

# #375/24 Amend Refuse Bylaw #9/24:

Karakochuk - that we instruct the CAO to create a bylaw to amend Bylaw #9/24, the Refuse Bylaw, by amending "Schedule A" to include correct landfill rates and to clarify surcharges for mixed loads brought to the landfill.

**CARRIED** 

### #376/24 Hire Special Services Bus Driver:

Karakochuk – that we hire Rommel Pattaguan as the full-time Special Services Bus Driver as per the terms and conditions in the document attached hereto.

**CARRIED** 

### #377/24 Wynyard Planning District Dissolution:

Kostyk – that the Town of Wynyard, in conjunction with the RM of Big Quill No. 308, apply for the dissolution of The Wynyard Planning District.

# #378/24 Tax Enforcement – 6-Month Notice:

Bartoshewski – that we proceed for title on all properties remaining on the 2024 Tax Enforcement List by issuing the 6-Month Notice as per *The Tax Enforcement Act*.

**CARRIED** 

### #379/24 Civic Centre Boiler Repairs:

Swinburnson – that we authorize Speedy's Plumbing & Heating to repair three boilers and purchase two boiler pumps, for the Auditorium basement and Town Office, at an estimated cost of \$25,000.

**CARRIED** 

# #380/24 Town Facility Shared Refuse Bins:

Kostyk – that we approve the invoicing rates for shared users of Town facility refuse bins as per the documents attached hereto.

**CARRIED** 

### #381/24 Amend Employment Policy:

Jordan - that we rescind Resolution #344/24 and instruct Administration to amend the Town of Wynyard's Employment Policy by changing the "probationary period" to six (6) months.

**CARRIED** 

### #382/24 Automatic Door Opener:

Karakochuk – that we authorize Assa Abbloy Entrance Systems to replace the automatic door opener on the north entrance to the Civic Centre at a cost of \$3,689.71 plus tax.

**CARRIED** 

### #383/24 CAO's Report:

Jordan – that we receive CAO Chorneyko's report as presented.

CARRIED

### #384/24 One-Time Utility Credit:

Karakochuk – that we offer a one-time utility credit to Customer #2207, in the amount of \$114.90, as per policy.

**CARRIED** 

### #385/24 Add Unpaid Utilities to Tax Roll:

Bartoshewski – that we add unpaid utility invoices to the property owner's tax roll as per the list attached hereto.

**CARRIED** 

# #386/24 Write-off Unpaid Utilities:

Jordan – that we write-off the unpaid utility invoices as per the list attached hereto.

CARRIED

# #387/24 June 2024 Financial Statement:

Kostyk – that we receive the June 2024 Statement of Financial Activities as attached hereto.

**CARRIED** 

# #388/24 Deputy CAO's Report:

Jordan - that we receive Deputy CAO Magnaye's Report as presented by CAO Chorneyko.

# #389/24 Bylaw #10/24 - Amend Refuse Bylaw:

Kostyk – that Bylaw #10/24, a bylaw to amend Town of Wynyard Refuse Bylaw #9/24, be introduced and read for the first time.

**CARRIED** 

### #390/24 Bylaw #10/24 - Amend Refuse Bylaw:

Karakochuk – that Bylaw #10/24 be read for the second time.

**CARRIED** 

# #391/24 Bylaw #10/24 - Amend Refuse Bylaw:

Jordan – that we proceed with third reading of Bylaw #10/24.

**CARRIED UNANIMOUSLY** 

### #392/24 Bylaw #10/24 – Amend Refuse Bylaw:

Bartoshewski – that Bylaw #10/24 be read for the third time, adopted, and attached hereto.

**CARRIED** 

### #393/24 Complaints/Comments Report:

Swinburnson – that we receive the Complaints/Comments Report as presented.

**CARRIED** 

### #394/24 Animal Control Officer's Report:

Karakochuk – that we receive the June 2024 Animal Control Officer's Report as circulated by e-mail.

**CARRIED** 

# #395/24 – RCMP Report:

Swinburnson – that we receive the June 2024 RCMP Report as prepared by Sgt. Wlasichuk and circulated by e-mail.

CARRIED

# #396/24 Purchase 2019 Chevrolet Silverado Truck:

Karakochuk – that we purchase a 2019 Chevrolet Silverado 2500 HD truck, from United Sales and Service, at a cost of \$38,584.00.

**CARRIED** 

### #397/24 Purchase Cold Mix and Tack Oil:

Karakochuk – that we authorize the purchase of five pallets of bagged cold mix road repair product and 3 pails of SS-1 tack oil, from Western Asphalt, at a cost of \$4,800 plus tax and shipping.

CARRIED

# #398/24 Well #12:

Karakochuk – that we hire KC Ventures to assist with the installation of the pitless adaptor and plumbing for new Well #12.

**CARRIED** 

### #399/24 Town Superintendent's Report:

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

# #400/24 Director of Leisure Services Report:

Bartoshewski – that we receive Director of Leisure Services Stefanson's Report as presented.

**CARRIED** 

# #401/24 Correspondence:

Kostyk – that we receive and file the correspondence as per the list attached hereto.

**CARRIED** 

# #402/24 Mayor Boylak's Report:

Kostyk – that we receive Mayor Boylak's Report as presented.

**CARRIED** 

### #403/24 Public Works Committee Report:

Bartoshewski – that we receive the Public Works Committee Report as presented by Mayor Boylak.

**CARRIED** 

# #404/24 Councillor Swinburnson's Report:

Jordan – that we receive Councillor Swinburnson's Report as presented.

**CARRIED** 

# #405/24 3<sup>rd</sup> Party Residential Refuse Pickup Contract:

Karakochuk – that we approve the residential 3<sup>rd</sup> party refuse pickup contract, between the Town of Wynyard and Easy Bin Waste Removal and authorize Mayor Boylak and CAO Chorneyko to sign the document.

**CARRIED** 

# #406/24 Adjourn:

Bartoshewski – that we adjourn the meeting. (8:56 p.m.)

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