

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, APRIL 2, 2024

Present:

Council:

Deputy Mayor Jason Bartoshewski
Councillor Tracy Jordan
Councillor Greg Kostyk
Councillor Fern Swinburnson
Councillor Jerome Karakochuk
Councillor: Vacant

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Deputy CAO Lovely Magnaye
Director of Leisure Services Dana Stefanson

Absent:

Mayor Albert Boylak

Others:

Adam Yelland – Baker Tilly CPA

Call to Order:

Deputy Mayor Bartoshewski called the meeting to order at 7:00 PM.

#179/24 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of March 5, 2024, as circulated.

CARRIED

#180/24 Building Permit Applications:

Swinburnson – that we approve the following building permit application:

#1/24 PM Signs & Electronic – Medevie Sign - \$0

#181/24 Lottery Licence Applications:

Karakochuk – that we approve the following Lottery Licence Application:

#6/24 Boss Athletics – 50/50 – Karen Magnusson - \$5

CARRIED

#182/24 Business Licence Applications:

Kostyk – that we approve the following Business Licence Applications:

Commercial Business Licences:

C24-053 Gold Rabbit Keep Rich Farm Direct – Sale Store
C24-054 Omoben Law Office Prof. Corp.
C24-055 Wynard Technologies Inc.
C24-056 Conley Funeral Home

CARRIED

#183/24 Vouchers:

Kostyk – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

General Vouchers:

#13723 to #13763 \$ 107,871.81

EFT:

Redhead Equipment \$ 2,438.95
Receiver General \$ 11,629.27
Scotiabank Visa \$ 6,284.56

Payroll Vouchers:

#11383 to #11411 \$ 28,750.46

CARRIED

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Delegation: Adam Yelland CPA – Baker Tilly: 7:03 PM – 7:05 PM.

#184/24 Baker Tilly Presentation:

Jordan – that we receive the introduction presentation made by Adam Yelland, representing the auditors for the Town of Wynyard.

CARRIED

#185/24 Special Services Bus Tires:

Kostyk – that we purchase a front tire for the Special Services Bus, from Wynyard CARRES, in exchange for a donation of \$300.

CARRIED

#186/24 Tax Enforcement:

Swinburnson – that as the arrears have been paid on Roll #505052550, and all taxes paid on Roll #505011350 and Roll #505050200, that we remove the tax lien from these properties.

CARRIED

#187/24 CAO's Report:

Karakochuk – that we receive CAO Chorneyko's report as presented.

CARRIED

#188/24 Town Investments:

Swinburnson – that we authorize Administration to re-invest \$500,000 into a BMO, 180-day non-redeemable GIC at a rate of 5.10%.

CARRIED

#189/24 Greens Mower Lease Agreement:

Jordan – that we authorize CAO Chorneyko to sign a lease agreement for a 2023 Jacobsen Eclipse 360 Diesel Hybrid Greens Mower for a 55-month term with payments of \$3,395 plus taxes and a \$10,000 buyout.

CARRIED

#190/24 Phase 4 Watermain Replacement:

Kostyk – that, as recommended by Catterall & Wright Consulting Engineers, we award the contract for Phase 4 of the Cast Iron Watermain Replacement Project to Gee Bee Construction Co. Ltd. at a base bid price of \$910,200.

CARRIED

#191/24 Direct Deposit Payroll:

Karakochuk – that we authorize Administration to implement direct deposit payroll for all Town of Wynyard employees.

CARRIED

#192/24 Budget Reserve Transfer Adjustment:

Karakochuk – that we instruct Administration to make an adjustment to the 2024 draft budget by transferring \$50,000 from the Waterworks Reserve to the revenue accounts.

CARRIED

#193/24 Deputy CAO's Report:

Jordan – that we receive Deputy CAO Magnaye's Report as presented.

CARRIED

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#194/24 Complaints/Comments Report:

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

#195/24 Bylaw Enforcement Officer Report:

Kostyk – that we receive the Bylaw Enforcement Officer’s Report as circulated by e-mail.

CARRIED

#196/24 Animal Control Officer Report:

Swinburnson – that we receive the Animal Control Officer’s Report as circulated by e-mail.

CARRIED

#197/24 RCMP Report:

Kostyk – that we receive the RCMP Report as submitted by Sgt. Wlasichuk.

CARRIED

#198/24 Hire Seasonal Waterworks Assistant:

Karakochuk – that we hire Lester Angelo De Castro for the position of Seasonal Waterworks Assistant at a rate of pay in accordance with the Waterworks wage scale, non-certified, probationary.

CARRIED

#199/24 Purchase Grader Parts:

Karakochuk – that we purchase a rotating valve for the grader, from Redhead Equipment, at a cost of \$1,570.28.

CARRIED

#200/24 Town Superintendent’s Report:

Karakochuk – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

#201/24 Parks Foremen Position:

Kostyk – that we hire Joel Friesen to the position of Parks Foremen at a rate of pay of \$22 per hour.

CARRIED

#202/24 Hire Seasonal Recreation Employees:

Jordan – that we hire seasonal recreation employees as per the documents attached hereto and at a rate of pay as per the Recreation Wage Grid.

CARRIED

#203/24 Director of Leisure Services Report:

Jordan – that we receive Director of Leisure Services Stefanson’s Report as presented.

CARRIED

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#204/24 2024 UMAAS Convention:

Karakochuk – that we acknowledge receipt of the Ministry of Government Relations letter stating the 2024 Education Property Tax Mill Rates for the various classes of properties.

CARRIED

#205/24 Correspondence:

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#206/24 General Government Committee Report:

Jordan – that we receive the General Government Committee Report as presented by Deputy Mayor Bartoshewski.

CARRIED

#207/24 Councillor Karakochuk's Report:

Swinburnson – that we receive Councillor Karakochuk's Report as presented

CARRIED

#208/24 Councillor Swinburnson's Report:

Jordan – that we receive Councillor Swinburnson's Report as presented.

CARRIED

#209/24 Councillor Jordan's Report:

Kostyk – that we receive Councillor Jordan's Report as presented.

CARRIED

#210/24 Deputy Mayor Bartoshewski's Report:

Swinburnson – that we receive Deputy Mayor Bartoshewski's Report as presented.

CARRIED

#211/24 Adjourn:

Kostyk – that we adjourn the meeting. (8:30 p.m.)

CARRIED

Mayor

Chief Administrative Officer