

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 21, 2023**

***Present:***

**Council:**

Mayor Albert Boylak  
Councillor Jerome Karakochuk  
Councillor Greg Kostyk  
Councillor Fern Swinburnson  
Councillor Tracy Jordan  
Councillor Nic Bashutsky  
Councillor Jason Bartoshewski

**Staff:**

CAO Jason Chorneyko  
Assistant Administrator Lovely Magnaye  
Director of Leisure Services Dana Stefanson

**Others:**

David Finnson  
Lorelei Johnson – The Advance/Gazette

***Call to Order:***

Mayor Boylak called the meeting to order at 7:00 PM.

***#571/23 Minutes:***

Jordan – that we adopt the minutes of the previous regular meeting of November 7, 2023, as circulated.

CARRIED

***#572/23 Vouchers:***

Bartoshewski – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

**General Vouchers:**

#13303 to #13342 \$ 197,531.90

**EFT:**

Receiver General \$ 10,298.52

**Payroll Vouchers:**

#11121 to #11151 \$ 31,212.38

CARRIED

***#573/23 Request to Waive Rental Fee:***

Bashutsky – that we authorize the request, from the Saskatchewan Health Authority, to waive the facility rental fee for the Civic Centre Auditorium in order to hold a Health Provider Recognition Event.

DEFEATED

***#574/23 CAO's Report:***

Bashutsky – that we receive CAO Chorneyko's report as presented.

CARRIED

***#575/23 Transfer Accounts Receivable to Utility Accounts:***

Kostyk – that we transfer outstanding accounts receivable to the utility account of the customer as per the document attached hereto.

CARRIED

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***#576/23 Transfer Accounts Receivable to the Tax Roll:***

Jordan – that we transfer outstanding accounts receivable to the property owner’s tax roll as per the document attached hereto.

CARRIED

***#577/23 Write Off Accounts Receivable:***

Bartoszewski – that we write off the invoice for Customer #3677, in the amount of \$65.00, as uncollectible and as per the document attached hereto.

CARRIED

***#578/23 Transfer to Waterworks Reserve:***

Karakochuk – that we authorize the transfer of \$10,000 to the Town’s Waterworks Reserve to account for Water Treatment Plant filter work that was budgeted in 2023 but will not be done until 2024.

CARRIED

***#579/23 Assistant Administrator’s Report:***

Jordan – that we receive Assistant Administrator Magnaye’s Report as presented.

CARRIED

***#580/23 Complaints/Comments Report:***

Bashutsky – that we receive the Complaints/Comments Report as presented.

CARRIED

***#581/23 Bylaw Enforcement Officer’s Report:***

Kostyk – that we receive the Bylaw Enforcement Officer’s Report as circulated by e-mail.

CARRIED

***#582/23 Public Works Employee:***

Karakochuk – that, as recommended by Town Superintendent Derek Melsted, we change the employment status of Andy Labdon from part-time to permanent full-time.

CARRIED

***#583/23 Town Superintendent’s Report:***

Bartoszewski – that we receive Town Superintendent Melsted’s Report as presented by CAO Chorneyko.

CARRIED

***#584/23 Director of Leisure Services Report:***

Jordan – that we receive Director of Leisure Service Stefanson’s Report as presented.

CARRIED

***#585/23 Move Meeting to “In Camera”:***

Bashutsky – that we halt the meeting and move “in camera” to discuss Human Resources issues.

CARRIED

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*Jason Chorneyko, Lovely Magnaye, Dana Stefanson, David Finnson and Lorelei Johnson leave Council Chambers at 7:37 PM. Dana Stefanson returns to the meeting at 7:52 PM. CAO Chorneyko returns to Council Chambers at 8:00 PM. Lovely Magnaye, David Finnson, and Lorelei Johnson return to Council Chambers at 8:22 PM.*

*Mayor Boylak calls the meeting back to order at 8:23 PM.*

***#586/23 Change Order – Watermain Replacement:***

Karakochuk – that we approve Change Order #4, for extra work done on the watermain replacement on 4<sup>th</sup> Street East, in the amount of \$7,294.40.

CARRIED

***#587/23 Correspondence:***

Swinburnson – that we receive and file the correspondence as per the list attached hereto.

CARRIED

***#588/23 Mayor Boylak’s Report:***

Jordan – that we receive Mayor Boylak's Report as presented.

CARRIED

***#589/23 Councillor Swinburnson’s Report:***

Bartoszewski – that we receive Councillor Swinburnson’s report as presented.

CARRIED

***#590/23 Councillor Karakochuk’s Report:***

Kostyk – that we receive Councillor Karakochuk’s Report as presented.

CARRIED

***#591/23 Adjourn:***

Bartoszewski – that we adjourn the meeting. (8:28 p.m.)

CARRIED

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Mayor

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Chief Administrative Officer