

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, MARCH 5, 2024**

***Present:***

**Council:**

Mayor Albert Boylak  
Councillor Tracy Jordan  
Councillor Greg Kostyk  
Councillor Fern Swinburnson  
Councillor Jerome Karakochuk  
Councillor Jason Bartoshewski  
Councillor: Vacant

**Staff:**

CAO Jason Chorneyko  
Town Superintendent Derek Melsted  
Deputy CAO Lovely Magnaye  
Director of Leisure Services Dana Stefanson

**Others:**

David Finnson  
Kevin Hordal – Easy Bin Waste Disposal

***Call to Order:***

Mayor Boylak called the meeting to order at 7:00 PM.

***#95/24 Minutes:***

Jordan – that we adopt the minutes of the previous regular meeting of February 6, 2024, as circulated.

CARRIED

***#96/24 Lottery Licence Applications:***

Swinburnson – that we approve the following Lottery Licence Applications:

#3/24 Sacred Heart UCWL – Raffle – Bernice Petryshen - \$5

CARRIED

***#97/24 Business Licence Applications:***

Bartoshewski – that we approve the following Business Licence Applications:

Home Based Business Licence:

HB24-023 Next Step Advanced Footcare-Karrie Ann Prisiak \$45  
HB24-024 Wesley's Flooring \$90  
HB24-025 Connie's Cozy Home-Connie Loucks \$45  
HB24-026 Rigg's Construction-Richard Longstaff \$100  
Dave's Trenching & Landscaping-David Johnson \$50

Commercial Business Licence:

C24-043 Speedy's Plumbing, Heating & Air Conditioning  
C24-044 Edison Construction Ltd  
C24-045 The Liquor Store  
C24-046 The Green Box Cannabis  
C24-047 Wynyard Co-operative Association Limited (for all locations)  
C24-048 Justin's Furniture/Wasylenka Holdings  
C24-049 Wynyard Equipment Sales Ltd  
C24-050 Boomtown Bloom Cannabis Wynyard Ltd.  
C24-051 Pen & Page Bookstore-Tessa Jordan

Non-Resident Business Licence:

NR24-008 Rahall Mechanical Inc.-Plumbing & HVAC Installation & Service from Edmonton, AB

CARRIED

***Councillor Kostyk declares a conflict of interest due to a financial interest and leaves Council Chambers at 7:01 PM.***

MINUTES OF COUNCIL MEETING OF MARCH 5, 2024

**#98/24 Vouchers:**

Bartoszewski – that we approve the following voucher for payment as recommended by the General Government Committee and attached hereto:

#13617 \$673.86

CARRIED

*Councillor Kostyk returns to Council Chambers at 7:02 PM.*

**#99/24 Vouchers:**

Jordan – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

**General Vouchers:**

#13600 to #13616 & #13618 to #13638 \$ 119,424.94  
#13639 to #13679 \$ 76,303.08

**EFT:**

Brandt \$ 2,525.89  
Frito Lay \$ 516.05  
Frito Lay \$ 114.24  
Receiver General \$ 11,657.94  
Receiver General \$ 12,658.84  
Redhead \$ 2,438.95  
Scotia Visa \$ 6,025.57

**Payroll Vouchers:**

#11297 to #11324 \$ 28,916.03  
#11326 to #11354 \$ 30,936.47

CARRIED

*Delegation: Kevin Hordal – Easy Bin Waste Disposal. 7:03 PM – 7:16 PM.*

**#100/24 Easy Bin Waste Disposal Presentation:**

Kostyk – that we receive the waste management presentation as presented by Kevin Hordal of Easy Bin Waste Disposal.

CARRIED

**#101/24 Tax Enforcement – Place Tax Title Property for Sale:**

Kostyk – that we instruct Administration to place all the Town’s Tax Title Property for sale by tender.

CARRIED

**#102/24 Fixed Farmland Assessment Agreement:**

Swinburnson – that we instruct the CAO to draft a new Fixed Farmland Assessment Agreement and bylaw for Roll #505144150, at a fixed assessment of \$140,000, and for Roll #505144200, at a fixed assessment of \$170,000.

CARRIED

**#103/24 Council Vacancy:**

Jordan – that, as authorized by Section 15 of *The Local Government Election Act, 2015*, we fill the vacancy on Council at the General Election scheduled for November 13, 2024.

CARRIED

MINUTES OF COUNCIL MEETING OF MARCH 5, 2024

**#104/24 Tax Exemption Bylaw:**

Swinburnson – that we instruct the CAO to draft a bylaw to exempt certain properties from taxation, as per policy.

CARRIED

**#105/24 Base Tax Exemption Bylaw:**

Jordan – that we instruct the CAO to draft a bylaw to exempt certain properties from the base tax, as per policy.

CARRIED

**#106/24 Traffic Bylaw Amendments:**

Karakochuk – that we instruct CAO Chorneyko to create a bylaw to amend the Traffic Bylaw by correcting a misnamed Stop sign along Avenue A East, to add a stop sign to Avenue A East, and to add a yield sign on 6<sup>th</sup> Street East.

CARRIED

**#107/24 SUMAssure Annual General Meeting:**

Swinburnson – that, due to a change in date for the SUMAssure AGM, we appoint Lovely Magnaye to be the voting delegate for the Town of Wynyard.

CARRIED

**#108/24 CAO's Report:**

Swinburnson – that we receive CAO Chorneyko's report as presented.

CARRIED

**#109/24 February 2024 Financial Report:**

Bartoszewski – that we approve the February 2024 Financial Report as attached hereto.

CARRIED

**#110/24 MuniSoft Training:**

Swinburnson – that we authorize two employees to attend MuniSoft software training in Regina, on April 30, 2024, at a cost of \$454 plus expenses.

CARRIED

**#111/24 Transfer Unpaid Utilities to Tax Roll:**

Bartoszewski – that we authorize transferring unpaid utilities to the property tax roll, as per policy and as per the document attached hereto.

CARRIED

**#112/24 Tax Scenario #4:**

Kostyk – that we authorize Administration to use Tax Scenario #4 for budget and tax levy purposes where the Mill Rate is 13.45 mills; the residential mill rate factor is 0.80; the commercial mill rate factor is 2.65, the minimum tax for residential is \$350 on the land, \$1,200 on the improvements, and \$1,550 for Property assessments; and the minimum tax for commercial is \$550 on the land, \$1,100 on the improvements, and \$1,650 for Property assessments.

CARRIED

MINUTES OF COUNCIL MEETING OF MARCH 5, 2024

**#113/24 Tax Tool Bylaw:**

Bartoszewski – that we instruct the CAO to create a bylaw to implement the tax tools contained in Tax Scenario #4.

CARRIED

**#114/24 Deputy CAO's Report:**

Jordan – that we receive Deputy CAO Magnaye's Report as presented.

CARRIED

**#115/24 Bylaw #2/24 – Tax Exempt Bylaw:**

Jordan – that Bylaw #2/24, a bylaw to exempt certain properties from taxation, be introduced and read for the first time.

CARRIED

**#116/24 Bylaw #2/24 – Tax Exempt Bylaw:**

Bartoszewski – that Bylaw #2/24 be read for the second time.

CARRIED

**#117/24 Bylaw #2/24 – Tax Exempt Bylaw:**

Swinburnson – that we proceed with third reading of Bylaw #2/24.

CARRIED UNANIMOUSLY

**#118/24 Bylaw #2/24 – Tax Exempt Bylaw:**

Karakochuk – that bylaw #2/24 be read for the third time, adopted, and attached hereto.

CARRIED

**#119/24 Appoint Boards and Committees:**

Karakochuk – that we appoint Town of Wynyard Boards and Committees as per the document attached hereto.

CARRIED

**#120/24 Complaints/Comments Report:**

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

**#121/24 Bylaw Enforcement Officer Report:**

Bartoszewski – that we receive the Bylaw Enforcement Officer's Report as circulated by e-mail.

CARRIED

**#122/24 Animal Control Officer Report:**

Swinburnson – that we receive the Animal Control Officer's Report as circulated by e-mail.

CARRIED

**#123/24 RCMP Report:**

Karakochuk – that we receive the RCMP Report as submitted by Sgt. Wlasichuk.

CARRIED

**MINUTES OF COUNCIL MEETING OF MARCH 5, 2024**

***#124/24 Sask. Waste Reduction Council/SWANA Conference:***

Kostyk – that we authorize two employees to attend the SWRC/SWANA Waste Reform Conference, from May 29 – 31, 2024, and in Saskatoon, at a cost of \$1,490 plus expenses.

CARRIED

***#125/24 Purchase Calcium Chloride:***

Karakochuk – that we purchase three pallets of Calcium Chloride, from Panther Industries, at a cost of \$3,027.36.

CARRIED

***#126/24 Landfill Ground Water Monitoring:***

Karakochuk – that we hire P. Machibroda Engineering Ltd. to prepare the required Landfill Ground Water Monitoring Report, at a cost of \$6,000.

CARRIED

***#127/24 John Deere 6403 Tractor Repairs:***

Bartoszewski – that we hire Pattison Ag to repair the JD 6403 tractor at a cost of \$7,711.37.

CARRIED

***#128/24 Tandem Truck Repairs:***

Kostyk – that we hire Ralph’s Diesel Repair to repair the Tandem Truck at a cost of \$5,526.65.

CARRIED

***#129/24 Case 2050 Dozer Repairs:***

Kostyk – that we hire Redhead Equipment to repair the Case 2050 Dozer at a cost of approximately \$51,000.

CARRIED

***#130/24 Case 2050 Dozer Transport:***

Karakochuk – that we hire TLF Dirtworx to transport the Case 2050 Dozer to and from Melfort, for repairs, at a cost of \$3,250.

CARRIED

***#131/24 Town Superintendent’s Report:***

Karakochuk – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

***#132/24 Cultural Humility Training:***

Swinburnson – that we authorize the closure of the Town Office on the morning of March 14, 2024 to allow all employees to attend the Cultural Humility Training session.

CARRIED

***#133/24 Hire Cooperative Place Employee:***

Swinburnson – that we hire Ligaya Manganaan to the position of Cooperative Place Kitchen Supervisor at a rate of pay for Step 1, Level 4 on the recreation wage grid.

CARRIED

**MINUTES OF COUNCIL MEETING OF MARCH 5, 2024**

***#134/24 Director of Leisure Services Report:***

Bartoszewski – that we receive Director of Leisure Services Stefanson’s Report as presented.

CARRIED

***#135/24 2024 Policing Priorities:***

Swinburnson – that we set the Town of Wynyard’s 2024 policing priorities as Traffic Enforcement, Prolific Offenders, Police/Community Relations, and Training for members.

CARRIED

***Mayor Boylak declares a conflict of interest due to a financial interest and leaves the Council Chambers at 9:36 PM. Deputy Mayor Bartoszewski assumes the chair.***

***#136/24 Golf Cart Rental Agreement:***

Karakochuk – that we agree to enter into an agreement to rent golf carts for the golf season, from NAPA Auto Parts, at a cost of \$3,000 per month, and that we authorize CAO Chorneyko to sign the agreement.

CARRIED

***Mayor Boylak returns to Council Chambers at 9:38 PM and resumes the chair.***

***#137/24 SAMA Annual General Meeting:***

Swinburnson – that we authorize one employee to attend the SAMA AGM virtually at a cost of \$25, or in person, in Saskatoon, at a cost of \$75 plus expenses.

CARRIED

***#138/24 Correspondence:***

Kostyk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

***#139/24 Mayor Boylak’s Report:***

Kostyk – that we receive Mayor Boylak's Report as presented.

CARRIED

***#140/24 Waste Collection Fee:***

Karakochuk – that we instruct Administration to take all necessary steps to implement a \$10 per month residential waste collection fee, to be applied to the utility account of residential properties, and that we also instruct Administration to draft a bylaw to authorize this fee.

CARRIED

***#141/24 Waste Collection Bylaw Amendments:***

Kostyk – that we instruct Administration to create a bylaw to replace the Refuse Bylaw whereby commercial, industrial, and institutional properties are removed from waste collection service as part of the property tax levy, and that we send notices to all property owners affected by the service changes to inform them that they will have to arrange waste disposal on their own.

CARRIED

MINUTES OF COUNCIL MEETING OF MARCH 5, 2024

***#142/24 Waste Collection Request for Proposal:***

Jordan – that we instruct Administration to prepare a request for proposal document for 3<sup>rd</sup> Party residential refuse pickup and disposal.

CARRIED

***#143/24 Public Works Committee Report:***

Bartoszewski – that we receive the Public Works Committee Report as presented by Councillor Karakochuk.

CARRIED

***#144/24 Adjourn:***

Karakochuk – that we adjourn the meeting. (9:55 p.m.)

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer