

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 19, 2024

CAO Chorneyko issued the Oath of Office to the newly elected Council for the Town of Wynyard prior to the start of the meeting.

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Tracy Jordan
Councillor Jerome Karakochuk
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Andrew Matheson
Councillor Paula Stefankiw

Staff:

CAO Jason Chorneyko
Director of Leisure Services Dana Stefanson
Town Superintendent Derek Melsted
Deputy CAO Pierrette Woynarski

Others:

Zoom Attendees, Mike Law,
Lorelie Johnson (The Advance/Gazette)
Jonathan McLenehan, James Pidkowich
Fern Swinburnson (left at 7:15 PM)

Call to Order:

Mayor Hoytfox called the meeting to order at 7:11 PM.

#592/24 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of November 5, 2024, as circulated by e-mail.

CARRIED

#593/24 Lottery Licence Applications:

Neal – that we approve the following lottery licence applications:

#23/24 Wynyard Senior Monarchs – Raffle - \$5

CARRIED

#594/24 Building Permit Applications:

Karakochuk – that we approve the following building permit applications:

#17/24 James Pidkowich – 504 Ave. A W. – Demolish/Move - \$70

CARRIED

#595/24 Vouchers:

Jordan – that we approve the following vouchers for payment as reviewed by the Town Council:

General Vouchers:

#14501 to #14540 \$ 97,367.82

EFT

Minister of Finance \$ 10,924.59
Ministry of Finance \$ 3,719.99
Receiver General \$ 10,011.21

Payroll Vouchers:

AUTO DEPOSIT(PP22) \$ 28,714.51

CARRIED

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#596/24 Former Council Recognition:

Neal – that we instruct Administration to proceed with the preparation of acknowledgement for the previous Council members.

CARRIED

#597/24 Board of Revision:

Jordan – that, pursuant to Subsection 220(1) of *The Municipalities Act*, the Town of Wynyard appoints Western Municipal Consulting Ltd. (WMCL) to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in WMCL’s fee schedule; with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, and Rick Leigh.

CARRIED

#598/24 Board of Revision – Secretary:

Matheson – that, pursuant to Subsection 221(1) of *The Municipalities Act*, the Town of Wynyard appoints Nicolle Hoskins with Western Municipal Consulting Ltd. (WMCL) as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in WMCL’s fee schedule; and if Nicole Hoskins is unable to perform secretarial functions for whatever reason, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

#599/23 Development Appeals Board:

Neal – that, pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Town of Wynyard appoints Western Municipal Consulting Ltd. (WMCL) to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in WMCL’s fee schedule; with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, and Rick Leigh.

CARRIED

#600/24 Development Appeals Board – Secretary:

Melnychuk – that, pursuant to Subsection 216(3) of *The Planning and Development Act, 2007*, the Town of Wynyard appoints Claudette McGuire with Western Municipal Consulting Ltd. (WMCL) as Secretary to the Development Appeals Board for the term of January 1, 2025, through to Decethe secretary remuneration as set out in WMCL’s fee schedule; and if Claudette McGuire is unable to perform secretarial functions for whatever reason, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

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#601/24 Waive Penalty Charges:

Melnychuk – that, due to the disruption in service cause by the Postal strike, we waive all interest charges until the Postal strike ends.

CARRIED

#602/24 CAO Chorneyko's Report:

Matheson – that we receive CAO Chorneyko's Report as presented.

CARRIED

#603/24 Summary Financial Statement:

Neal – that we approve the summary financial statement, to October 31, 2024, as attached hereto.

CARRIED

#604/24 Pre-Budget Survey:

Melnychuk – that we authorize Administration to prepare and send a pre-budget survey to the ratepayers and citizens of Wynyard.

CARRIED

#605/24 Deputy CAO Woynarski's Report:

Jordan – that we receive Deputy CAO Woynarski's Report as presented.

CARRIED

#606/24 Halt Council Meeting for Public Meeting:

Matheson – that we halt the Council meeting at 7:59 to enter into a Public Meeting for Bylaw #14/24.

CARRIED

Mayor Hoytfox calls the Public Meeting to Order at 8:00 PM. No presentations were received and no person spoke to Bylaw #14/24.

Mayor Hoytfox calls the Council Meeting back to order at 8:01 PM.

#607/24 Bylaw #14/24:

Matheson – that Bylaw #14/24, a bylaw to repeal bylaws for the Wynyard Planning District, be read for the second time.

CARRIED

#608/24 Bylaw #14/24:

Neal – that Bylaw #14/24 be read for the third time, adopted, and attached hereto.

CARRIED

#609/24 Signing Authority:

Jordan – that we assign signing authority for the Town of Wynyard to one of Mayor Sigourney Hoytfox, or the designate Councillor Andrew Matheson, and one of CAO Jason Chorneyko, or the designate Deputy CAO Pierrette Woynarski.

CARRIED

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#610/24 Boards and Committees:

Stefankiw – that we appoint the various Boards and Committees as per the document attached hereto.

CARRIED

#611/24 Committees of Council:

Neal – that we appoint the various Committees of Council as per the document attached hereto.

CARRIED

#612/24 Purchasing Policy:

Melnychuk – that we instruct Administration to draft a Purchasing Policy to be brought to Council for review and approval.

CARRIED

#613/24 Post Election Governance Training:

Neal – that we authorize any member of Council to attend the Post Election Governance Training with Dr. Gordon McIntosh, and hosted by the Town of Lanigan, at a cost of \$100 per person plus expenses.

CARRIED

#614/24 Municipal Revenue Sharing – Declaration of Eligibility:

Karakochuk – that the Council for the Town of Wynyard confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- a) Submission of the 2023 Audited Financial Statements to the Ministry of Government Relations;
- b) Submission of the 2024 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- c) In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- d) Adoption of a Council Procedures Bylaw;
- e) Adoption of an Employee Code of Conduct; and
- f) All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

#615/24 Complaints/Comments Report:

Neal – that we receive the Complaints/Comments Report as presented.

CARRIED

#616/24 Town Superintendent Melsted's Report:

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

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#617/24 Director of Leisure Services Report:

Matheson – that we receive Director of Leisure Services Stefanson’s Report as presented.

CARRIED

#618/24 Landfill/Tree Branch Letter:

Karakochuk – that we refer Morris Sokul’s letter, regarding disposal of tree branches and landfill signage, to the Public Works Committee.

CARRIED

#619/24 Roll-out Garbage Bin Correspondence:

Jordan – that we refer the e-mail sent by Bill Freeze, regarding the requirement to use roll-out, curbside pickup garbage bins, to the General Government Committee.

CARRIED

#620/24 Traffic Sign Policy:

Jordan – that we instruct Administration to draft a Traffic Sign Policy, using information gathered by traffic experts in other jurisdictions, that will guide Council and Staff in the proper placement and use of various traffic signs, and that will also explain to citizens the reasons for decisions on traffic signage.

CARRIED

#621/24 Tax Exemption Request:

Neal – that we table the letter requesting an economic development tax exemption for a property at 217 Bosworth Street until more information is received.

CARRIED

#622/24 Employee Resignation Letter:

Karakochuk – that we receive the resignation letter, from August Marcq, with regret.

CARRIED

#623/24 Correspondence:

Matheson – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#624/24 Mayor Hoytfox’s Report:

Jordan – that we receive Mayor Hoytfox’s Report as presented.

CARRIED

#625/24 Councillor Karakochuk’s Report:

Matheson – that we receive Councillor Karakochuk’s Report as presented.

CARRIED

#626/24 Councillor Stefankiw’s:

Melnychuk – that we receive Councillor Stefankiw’s Report as presented.

CARRIED

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#627/24 Councillor Melnychuk's Report:

Stefankiw – that we receive Councillor Melnychuk's Report as presented

CARRIED

#628/24 Adjourn:

Matheson – that we adjourn the meeting. (9:42 p.m.)

CARRIED

Mayor

Chief Administrative Officer