

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, MAY 21, 2024

Present:

Council:

Mayor Albert Boylak
Deputy Mayor Jason Bartoshewski
Councillor Greg Kostyk
Councillor Fern Swinburnson
Councillor Jerome Karakochuk
Councillor Tracy Jordan

Staff:

Deputy CAO Lovely Magnaye
Town Superintendent Derek Melsted
Director of Leisure Services Dana Stefanson

Others: Andrew Matheson

Call to Order:

Mayor Boylak called the meeting to order at 7:00 PM.

#273/24 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of May 7, 2024, as circulated.

CARRIED

#274/24 Lottery Licence Applications:

Swinburnson – that we approve the following Lottery Licence Application:

#8/24 Wynyard Minor Ball – 50/50 – Brandon Hoffman - \$5

CARRIED

#275/24 Business Licence Applications:

Bartoshewski – that we approve the following Business Licence Applications:

Home-Based Business Licence:

HB24-031 Dairysquare Farm Inc. -\$50

Non-Resident Business Licence:

NR24-012 Martin Nelson - \$150

CARRIED

Councillor Kostyk declares a conflict of interest due to a financial interest and leaves Council Chambers at 7:01 PM.

#276/24 Vouchers:

Swinburnson – that we approve the following voucher for payment as recommended by the General Government Committee and attached hereto:

General Voucher:

#13884

\$ 2,143.86

CARRIED

Councillor Kostyk returns to Council Chambers and resumes the chair at 7:02 PM.

#277/24 Vouchers:

Jordan – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

General Vouchers:

#13865 to #13883

\$ 32,006.48

MINUTES OF COUNCIL MEETING OF MAY 21, 2024

#13884 to #13907 \$ 61,562.11

EFT:

Receiver General \$ 13,513.65

Payroll Vouchers:

#11425 to #11426 \$ 1,619.37

AUTO DEPOSIT \$ 32,306.72

#11428 \$ 1,194.50

AUTO DEPOSIT \$ 40,287.12

CARRIED

#278/24 Traffic Bylaw:

Karakochuk – that we refer the issue of “Handicap Parking” zone in front of Lot 41, Block 10, Plan 99H08143 located at 219 Bosworth Street to the Public Works Committee.

CARRIED

#279/24 Uniform Mill Rate:

Kostyk – that we set the 2024 Uniform Mill Rate at 13.45 mills.

CARRIED

#280/24 CAO’s Report:

Karakochuk – that we receive CAO Chorneyko’s report as presented by Deputy CAO Magnaye.

CARRIED

#281/24 Transfer Unpaid Accounts Receivable to Utility Accounts:

Bartoszewski - that we transfer outstanding disposal fee accounts to utility accounts as per policy and as per the document attached hereto.

CARRIED

#282/24 Transfer Unpaid Accounts Receivable to Tax Roll:

Jordan - that we transfer outstanding accounts receivable plus postage to the tax roll as per the list attached hereto.

CARRIED

#283/24 Transfer Unpaid Utility Accounts to Tax Roll:

Karakochuk - that we transfer outstanding utility accounts plus postage to the tax roll as per the list attached hereto.

CARRIED

#284/24 Employee Benefits:

Swinburnson - that we enroll Ligaya Manganaan to all eligible benefits as per the Employee Policy.

CARRIED

#285/24 MuniSoft User Mandatory Training:

Swinburnson - that we authorize Thora Joynt to take MuniSoft training for Receiving and Utility billing as per our Software Support Agreement (SSA).

CARRIED

MINUTES OF COUNCIL MEETING OF MAY 21, 2024

#286/24 Violence Policy and Prevention Plan:

Bartoszewski - that we approve Policy#GG2024-001 to minimize and eliminate the risk of workplace violence.

CARRIED

#287/24 Town Staff Appreciation Party:

Kostyk - that we authorize holding the Town's "Staff Appreciation Party" on June 7, 2024, at Cooperative Place, with a catered meal, and that we authorize closing the Town Shop and Office at 2:00 PM on that date.

CARRIED

#288/24 Vacation Accrued:

Jordan - that as per policy, we authorize the payout of vacation accrued to Terry Morrow amounting to \$10,000 and revisit the balance in December 2024.

CARRIED

#289/24 Deputy CAO's Report:

Jordan - that we receive Deputy CAO Magnaye's Report as presented.

CARRIED

#290/24 Complaints/Comments Report:

Bartoszewski – that we receive the Complaints/Comments Report as presented.

CARRIED

#291/24 Portable Water Tank:

Bartoszewski – that we authorized the purchase of an 800 imperial gal vertical portable water tank at a cost of \$1,486.39 plus tax.

CARRIED

#292/24 2013 Dodge Ram Truck:

Karakochuk – that we instruct the Town Superintendent to haul the 2013 Dodge Ram truck to Southey Motors to repair a misfiring condition.

CARRIED

#293/24 No Dumping Signs:

Bartoszewski – that we authorized the purchase of "No Dumping" Signs to be placed in areas where people frequently dump grass clippings and tree branches.

CARRIED

#294/24 Pothole Repair Product:

Karakochuk – that we authorized the purchase of up to 5 pallets of bagged cold mix from Western Asphalt at a cost \$4,620 plus tax.

CARRIED

#295/24 Town Superintendent's Report:

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

MINUTES OF COUNCIL MEETING OF MAY 21, 2024

#296/24 Bring a Friend Night:

Jordan – that we authorize the request for a Bring a Friend Night for ladies night wherein season pass holders can bring a friend for free, and non-season pass holders can buy one and get one free.

CARRIED

#297/24 Director of Leisure Services Report:

Swinburnson – that we receive Director of Leisure Services Stefanson’s Report as presented.

CARRIED

#298/24 Wynyard CARRES:

Kostyk – that we authorize Wynyard CARRES to use the Civic Centre parking lot and washroom at a charge of \$150.

CARRIED

#299/24 Correspondence:

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#300/24 Mayor Boylak’s Report:

Kostyk – that we receive Mayor Boylak’s Report as presented.

CARRIED

#301/24 Raising Treaty 4 Flag:

Jordan – that we raise the Treaty 4 Flag on June 21, 2024, as part of our celebration of Indigenous People’s Day.

CARRIED

#302/24 Boots Allowance – Seasonal Staff:

Kostyk – that we provide boots allowance to seasonal staff of \$150.00 per year.

CARRIED

#303/24 2024 Paving Priorities:

Kostyk – that we pave the trenches from the 2023 water main replacement and prioritize the following areas:

- i) Intersection of 1st Street East and Avenue B.
- ii) Intersection of 1st Street East and Avenue C.
- iii) Intersection of 4th Street East and Avenue B.
- iv) Frost boil at the 9th Street entrance to the Service Road.
- v) Some portions of the Service Road between Bosworth Street and 4th Street East.

CARRIED

#304/24 Sewer Line Investigation:

Karakochuk – that we authorize the conduct of sewer camera analysis along 10th Street East at a cost of \$6,750 plus tax.

CARRIED

#305/24 Equipment Operator:

Karakochuk – that we instruct Administration to advertise the Full-Time Permanent Equipment Operator position.

CARRIED

MINUTES OF COUNCIL MEETING OF MAY 21, 2024

#306/24 Councillor Karakochuk's Report:

Kostyk – that we receive Councillor Karakochuk's Report as presented.
CARRIED

#307/24 Councillor Kostyk's Report:

Karakochuk – that we receive Councillor Kostyk's Report as presented.
CARRIED

#308/24 Adjourn:

Bartoszewski – that we adjourn the meeting. (8:35 p.m.)
CARRIED

Mayor

Chief Administrative Officer