

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, FEBRUARY 21, 2023**

***Present:***

**Council:**

Deputy Mayor Jason Bartoszewski  
Councillor Nic Bashutsky  
Councillor Fern Swinburnson  
Councillor Tracy Jordan

**Staff:**

Chief Administrative Officer Jason Chorneyko  
Assistant Administrator Lovely Magnaye  
Director of Leisure Services Dana Stefanson

**Absent:**

Mayor Albert Boylak  
Councillor Jerome Karakochuk  
Councillor Greg Kostyk

**Other:**

Rosellen Bjarnason – Wynyard Legion

***Call to Order:***

Deputy Mayor Bartoszewski called the meeting to order at 7:00 PM.

***#82/23 Minutes:***

Jordan – that we adopt the minutes of the previous regular meeting of February 7, 2023, as circulated.

CARRIED

***#83/23 Business Licence Applications:***

Swinburnson – that we approve the following business licence applications:

**Home-Based Business Licence**

HB23-024 Danny Kucey – Small Engine Repair

CARRIED

***#84/23 Vouchers:***

Jordan – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

**General Vouchers:**

#4418 to #44?? \$ 145,296.99

**EFT:**

Ministry of Finance \$ 1,636.10

Receiver General \$ 13,148.09

Frito Lay \$ 540.54

**Payroll Vouchers:**

#10420 to #10450 \$ 32,902.74

CARRIED

***Delegation: Rosellen Bjarnason – Wynyard Royal Canadian Legion. 7:04 PM – 7:15 PM.***

***#85/23 Wynyard Legion Banner Presentation:***

Swinburnson – that we receive the Wynyard Royal Canadian Legion’s presentation, made by Rosellen Bjarnason, regarding their memorial banner project.

CARRIED

***#86/23 Tax Enforcement – Provincial Mediation Board Consent:***

Bashutsky – that we instruct CAO Chorneyko to proceed for title on Roll #505011300, Roll #505021250, and Roll #505030500 by applying to the Provincial Mediation Board for consent to take title.

CARRIED

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**#87/23 Medical Clinic Furnace:**

Swinburnson – that we authorize the supply and installation of a new furnace at the Medical Clinic, from L&N Plumbing and Heating, at a cost of \$4,700 plus tax.

CARRIED

**#88/23 CAO Chorneyko's Report:**

Jordan – that we receive CAO Chorneyko's Report as presented.

CARRIED

**#89/23 Write-Off Utility Account:**

Jordan – that we write-off the utility account for Customer #846, in the amount of \$173.43, as uncollectible.

CARRIED

**#90/23 Assistant Administrator's Report:**

Bashutsky – that we receive Assistant Administrator Magnaye's report as presented.

CARRIED

**#91/23 2021 Audited Financial Statements:**

Swinburnson – that we approve the 2021 audited financial statements as prepared by the 4Sight Group of Chartered Professional Accountants.

CARRIED

**#92/23 2021 Audited Financial Statements – No Subsequent Events:**

Jordan – that we acknowledge that have been no subsequent events occur or contingencies arise, from December 31, 2021 up to the date the audited financial statements were approved, that would have a material impact on the financial statements approved.

CARRIED

**#93/23 2021 Audited Financial Statements – Responsibility and Representation Letters:**

Bashutsky – that we authorize Deputy Mayor Bartoshewski and CAO Chorneyko to sign the Management's Responsibility Page and the Management Representation Letter for the 2021 audited financial statements.

CARRIED

**#94/23 Municipal Revenue Sharing and Canada Community Building Fund Compliance:**

Swinburnson – that we instruct CAO Chorneyko to inform the Ministry of Government Relations and the Municipal Infrastructure and Finance Department, to inform them that we are now compliant for receiving Municipal Revenue Sharing and the Canada Community Building Fund payments.

CARRIED

**#95/23 Complaints/Comments Report:**

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

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**#96/23 Water Meter Reads:**

Bashutsky – that we authorize using some estimates for the January/February utility meter reads, but that we strive to get as many actual meter reads as possible.

CARRIED

**#97/23 Case Dozer Repairs:**

Bashutsky – that we authorize purchasing a hydraulic valve for the Case Dozer at a cost of \$2,750 plus tax.

CARRIED

**#98/23 Hire Public Works Staff:**

Jordan – that we hire Blake Johnson to the Public Works Department and at a rate of pay as per the document attached hereto.

CARRIED

**#99/23 Lagoon Line Repair/Replacement:**

Swinburnson – that we authorize the repairs to our lagoon pipeline and that we place an amount of \$125,000 in our 2023 budget to account for this repair work.

CARRIED

**#100/23 Town Superintendent's Report:**

Bashutsky – that we receive Town Superintendent Reid's Report as presented by CAO Chorneyko.

CARRIED

**#101/23 Director of Leisure Services' Report:**

Jordan – that we receive the Director of Leisure Services Report as presented by Dana Stefanson

CARRIED

**#102/23 Kinette Dog Park Letter of Support:**

Bashutsky – that we authorize sending a letter of support for the Kinette's application for funding for a Dog Park and stating that the Town authorizes use of the agreed to land and that the Town is taking responsibility for regular maintenance of the land such as snow removal and grass cutting.

CARRIED

**#103/23 Correspondence:**

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

**#104/23 Deputy Mayor Bartoshewski's Report:**

Jordan – that we receive Deputy Mayor Bartoshewski's Report as presented.

CARRIED

**MINUTES OF COUNCIL MEETING OF FEBRUARY 21, 2023**

**#105/23 Adjourn:**

Bashutsky– that we adjourn the meeting. (9:25 p.m.)

CARRIED

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Mayor

\_\_\_\_\_  
Chief Administrative Officer