

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF
WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, AUGUST 15, 2023**

Present:

Council:

Mayor Albert Boylak
Deputy Mayor Jason Bartoshewski
Councillor Greg Kostyk
Councillor Fern Swinburnson
Councillor Tracy Jordan
Councillor Jerome Karakochuk

Staff:

CAO Jason Chorneyko
Assistant Administrator Lovely Magnaye
Town Superintendent Derek Melsted
Director of Leisure Services Dana Stefanson

Absent:

Councillor Nic Bashutsky

Others: Patti Illy – The Advance/Gazette

Call to Order:

Mayor Boylak called the meeting to order at 7:00 PM.

#377/23 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of July 18, 2023, as circulated.

CARRIED

#378/23 Business Licence Applications:

Bartoshewski – that we approve the following business licence applications:

#49/23 - NR23-012 Martin Nelson - \$150.00
#50/23 - C23-023 A Squared Printing Company Ltd.
#51/23 - NR23-013 Daria Bookgirl Zqiefka - \$30.00

CARRIED

#379/23 Building Permit Applications:

Karakochuk – that we approve the following building permit application:

#12/23 – David Johnson – Demolition Permit - \$70.00

CARRIED

Mayor Boylak and Councillor Kostyk declare a conflict of interest due to a financial interest and leave Council Chambers at 7:02 pm. Deputy Mayor Bartoshewski assumes the chair.

#380/23 Vouchers:

Karakochuk – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

#12953 & #12966 \$ 4,367.40

CARRIED

Mayor Boylak and Councillor Kostyk return to Council Chambers at 7:03 PM and Mayor Boylak resumes the chair.

#381/23 Vouchers:

Swinburnson – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto :

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General Vouchers:

#12910 to #12952	\$ 226,287.16
#12954 to #12965 & #12967 to #12998	\$ 207,154.95

EFT:

Brandt	\$ 2,525.89
Frito Lay Canada	\$ 845.46
Minister of Finance	\$ 264,655.80
Ministry of Finance	\$ 4,807.01
Receiver General	\$ 30,019.53
Redhead	\$ 2,438.95
Scotia Visa	\$ 2,769.79

Payroll Vouchers:

#10837 to #10881	\$ 51,116.71
#10882 to #10927	\$ 55,071.99

CARRIED

#382/23 Tax Enforcement – Six-Month Notice:

Kostyk – that, as per Section 22 of *The Tax Enforcement Act*, we proceed for title on all properties remaining on the 2022 Tax Enforcement List, as per the document attached hereto.

CARRIED

#383/23 Sell 2009 Ford Bus:

Kostyk – that we place the 2009 Ford Special Services Bus for sale, “as is” by tender.

CARRIED

#384/23 Wynyard Community Closet:

Bartoszewski – that, in consultation with the Caretaker, we authorize Laura Shordee to use an area in the basement of the Wynyard Civic Centre to operate the Wynyard Community Closet

CARRIED

#385/23 Bylaw Review:

Jordan – that we instruct Administration to undertake a review of Town of Wynyard Bylaws to determine which bylaws need amendments to remove any redundancies.

CARRIED

#386/23 Allowance for Doubtful Accounts:

Karakochuk – that we instruct Administration to make an adjustment to the 2022 financial statements by increasing the amount of the Allowance for Doubtful Accounts ledger account to \$2,000.00.

CARRIED

#387/23 CAO’s Report:

Kostyk – that we receive CAO Chorneyko’s report as presented.

CARRIED

#388/23 Utility Water Credit:

Bartoszewski – that we authorize a one-time utility credit to Customer #3539, in the amount of \$504.50, as per policy.

CARRIED

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#389/23 *Employee Benefit and Pension Plans:*

Swinburnson – that we sign up Director of Leisure Services Dana Stefanson and Public Works Employee Blake Johnson to the employee Group Benefits Plan and the MEPP Pension Plan effective August 13, 2023.

CARRIED

#390/23 *Financial Statement Report:*

Bartoszewski – that we receive the Summary Statement of Financial Activities Report, to July 31, 2023, as presented.

CARRIED

#391/23 *Assistant Administrator's Report:*

Kostyk – that we receive Assistant Administrator Magnaye's Report as presented.

CARRIED

#392/23 *Annual Waterworks Information Report:*

Bartoszewski – that we approve the 2023 Annual Waterworks Information Report as presented and that we provide notification as per Section 55 of *The Municipalities Regulations*.

CARRIED

#393/23 *Complaints/Comments Report:*

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

#394/23 *RCMP Report:*

Swinburnson – that we receive the July 2023 RCMP Report as submitted by Sgt. Wlasichuk.

CARRIED

#395/23 *Bylaw Enforcement Officer's Report:*

Karakochuk – that we receive the Bylaw Enforcement Officer's Report as circulated by e-mail.

CARRIED

#396/23 *Animal Control Officer's Report:*

Swinburnson – that we receive the Animal Control Officer's Report as submitted by Andy Labdon.

CARRIED

#397/23 *Gravel Purchase:*

Karakochuk – that we purchase 100 yards of gravel, from L&K Gravel, at a price of \$27.00 per yard.

CARRIED

#398/23 *JD 6403 Tractor Repairs:*

Bartoszewski – that we authorize repairs to the 6403 JD Tractor at a cost of up to \$6,300.00.

CARRIED

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#399/23 Saskatchewan Waste Reduction Council (SWRC) Workshop:

Kostyk – that we authorize one employee to attend the SWRC Fall Workshop, on October 3, 2023, in Yorkton, at a cost of \$100 plus expenses.

CARRIED

#400/23 Sell 2005 Dodge Truck:

Jordan – that we authorize Town Superintendent Melsted to sell the 2005 Dodge truck “as is”.

CARRIED

#401/23 Town Superintendent’s Report:

Karakochuk – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

#402/23 Director of Leisure Services Report:

Bartoszewski – that we receive Director of Leisure Service Stefanson’s Report as presented.

CARRIED

#403/23 Cast Iron Watermain Replacement – Change Order #1:

Karakochuk – that, for the cast iron watermain replacement project, we approve Change Order #1, to supply temporary water to the Carlton Trail Regional College, at a cost of \$8,200.

CARRIED

#404/23 Building Code Violation Letter:

Kostyk – that we send a notice to the owner of Lot 21, Block 2, Plan 99H08143, to remove his non-compliant structure from the property.

CARRIED

#405/23 Tax Exemption Request:

Karakochuk – that we agree to offer a one-year tax exemption in 2024 to the owners of A2 Printing Company for purchasing a business.

CARRIED

#406/23 Correspondence:

Swinburnson – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#407/23 Mayor Boylak’s Report:

Karakochuk – that we receive Mayor Boylak's Report as presented.

CARRIED

#408/23 Tire Pile:

Kostyk – that we send a letter to Koback Tire to remove and to cease placing tires on the road allowance along 4th Street East.

CARRIED

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#409/23 Public Works and Councillor Kostyk's Reports:

Jordan – that we receive the Public Works Committee Report and Councillor Kostyk's Report as presented by Councillor Kostyk.

CARRIED

#410/23 Councillor Karakochuk's Report:

Kostyk – that we receive Councillor Karakochuk's Report as presented.

CARRIED

#411/23 Councillor Jordan's Report:

Swinburnson – that we receive Councillor Jordan's Report as presented.

CARRIED

#412/23 Councillor Swinburnson's Report:

Jordan – that we receive Councillor Swinburnson's Report as presented.

CARRIED

#413/23 Adjourn:

Bartoszewski – that we adjourn the meeting. (8:23 p.m.)

CARRIED

Mayor

Chief Administrative Officer