

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, MARCH 17, 2026

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Paula Stefankiw (7:10 PM)
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Jerome Karakochuk

Staff:

CAO Jason Chorneyko
Deputy CAO Pierrette Woynarski
Town Superintendent Derek Melsted
Director of Leisure Services Donilee Doidge

Absent:

Councillor Andrew Matheson

Others:

Zoom Attendees

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#134/26 Minutes:

Neal – that we adopt the minutes of the regular meeting of March 3, 2026, as circulated by e-mail.

CARRIED

#135/26 Business Licence Applications:

Karakochuk – that we approve the Business Licence applications as per the document attached hereto:

CARRIED

#136/26 Lottery Licence Application:

Neal – that we approve the following Lottery Licence application:

#3/26 Quill Plains Regional Arts Council – 50/50 – Val Sather - \$5

CARRIED

#137/26 Vouchers:

Melnychuk – that we approve the following vouchers for payment as reviewed by the General Government Committee and attached hereto:

General Vouchers:

#15863 to #15878 \$ 51,832.38

Online Banking:

March 17, 2026 \$ 89,661.36

EFT:

March 17, 2026 \$ 3,546.04

Payroll Vouchers:

AUTO DEPOSIT (PP05) \$ 30,548.46

CARRIED

#138/26 Tax Enforcement:

Karakochuk – that, as all taxes have been paid, we remove the tax lien from Roll #505049800

CARRIED

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#139/26 Coulee Culvert Replacement Change Orders:

Karakochuk – that, for the Coulee Culvert Replacement Project, we approve Change Order #1, in the amount of \$27,147.44; and we approve Change Order #2, in the amount of \$110,379.11, with both Change Orders for extra excavation and fill; and that we authorize CAO Chorneyko to sign the Change Orders.

CARRIED

#140/26 Town Maps:

Melnychuk – that we set the selling price for wall-sized Town maps at \$50.00.

CARRIED

#141/26 2026 UMAAS Convention:

Stefankiw – that we authorize CAO Chorneyko and Deputy CAO Woynarski to attend the 2026 UMAAS Convention at a cost of \$315 per person plus expenses.

CARRIED

#142/26 CAO Chorneyko's Report:

Neal – that we receive CAO Chorneyko's Report as presented.

CARRIED

#143/26 Staff Training Office Closure:

Neal – that, if necessary, we authorize closing the Town Office on April 8th and 9th to allow employees to attend the Office of the Treaty Commissioner's Treaty Learning Journey program.

CARRIED

#144/26 Sylvite 4-6 Annual General Meeting:

Hoytfox – that we authorize one Councillor and Deputy CAO Woynarski to attend the Sylvite 4-6 AGM, being held on April 10, 2026 at the Leroy Arena.

CARRIED

#145/26 Deputy CAO Woynarski Report:

Melnychuk – that we receive Deputy CAO Woynarski's Report as presented.

CARRIED

Mayor Hoytfox declares a conflict of interest due to a personal relationship and leaves Council Chambers at 7:31 PM.

#146/26 Appoint Deputy Mayor:

Melnychuk – that Councillor Neal be appointed Deputy Mayor for this meeting and assume the chair.

CARRIED

#147/26 Zoning Bylaw Amendment:

Melnychuk – that Bylaw #9/26, a bylaw to amend Zoning Bylaw #328/84, by allowing the maximum size of a private detached garage to be 140 square meters, be read for the first time.

CARRIED

Mayor Hoytfox returns to Council Chambers at 7:34 PM and resumes the chair.

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#148/26 Complaints/Comments Report:

Neal – that we receive the Complaints/Comments Report as presented.

CARRIED

#149/26 RCMP Report:

Stefankiw – that we receive the February 2026 RCMP Report as submitted by Sgt. Applegate.

CARRIED

#150/26 Saskatchewan Waste Reduction Council (SWRC) Waste ReForum:

Stefankiw – that we authorize one Councillor and Town Superintendent Melsted to attend the SWRC Waste ReForum on May 27 – 29, 2026, at a cost of \$575 per person plus expenses.

CARRIED

#151/26 Town Superintendent's Report:

Stefankiw – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#152/26 Golf Cart Rental Agreement:

Karakochuk – that we enter into a golf cart rental agreement with NAPA, to rent twelve carts at a cost of \$3,000 per month, and that we authorize Director of Leisure Services Doidge to sign the agreement.

CARRIED

#153/26 Temporary Street Closure:

Stefankiw – that, as per the Traffic Bylaw, we authorize closing a portion of 1st Street West, between Avenue D and Avenue E, on May 15th, between the hours of 10:00 AM – 2:00 PM, for Carnival Days activities.

CARRIED

#154/26 John T. Hermiston Memorial Plaque:

Karakochuk – that, as recommended by DLS Doidge, we purchase a 9" x 3" plaque, to be placed on a designated ball diamond at the Sportsgrounds, to honour long-time Town of Wynyard baseball organizer and Saskatchewan Baseball Hall of Fame inductee, John T. Hermiston.

CARRIED

#155/26 DLS Training:

Melnychuk – that we authorize DLS Doidge to attend the Saskatchewan Economic Development Alliance Conference, from October 26 – 28, 2026, at a cost of \$395 plus expenses; and that we authorize DLS Doidge to attend a Pool Operator's course, sponsored by the Saskatchewan Health Authority, on May 12th and 13th, at a cost of \$70 plus expenses.

CARRIED

#156/26 Director of Leisure Services Report:

Stefankiw – that we receive DLS Doidge's Report as presented.

CARRIED

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#157/26 Canadian History Ehx Proposal:

Melnychuk – that we refer the letter from Canadian History Ehx, to create a video focused on the Town’s history, heritage, and preservation efforts, to DLS Doidge.

CARRIED

#158/26 RCMP Community Stakeholder Consultation:

Neal – that we respond to the RCMP Community Stakeholder Consultation letter stating that we are in agreement with the RCMP’s priorities centered around making our communities safer places to live and do business.

CARRIED.

#159/26 Correspondence:

Stefankiw – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#160/26 Traffic Bylaw Amendment Request – Accessible Parking:

Karakochuk – that we instruct Administration to create a Bylaw to amend Traffic Bylaw #19/07 as follows:

- a) Allow “Accessible Parking” in front of 221 Bosworth Street;
- b) Amend the “Accessible Parking” listed as the SW Corner of the Wynyard Memorial Arena on Block 28A, Plan BF2893, and change it to the SW Corner of Cooperative Place on Block E, Plan 101814757;
- c) Upon consultation with the property owner(s), remove the “Accessible Parking” area on the West side of Bosworth Street abutting Lot 29, Block 15, Plan 99H08143;
- d) Change the terminology from “Handicap Parking” to “Accessible Parking”.

CARRIED

#161/26 Spring and Fall Clean-up:

Neal – that we authorize free landfill access to haul clean wood for a two-week period in the Spring and a two-week period in the Fall, with the dates to be determined.

CARRIED

#162/26 Public Works Committee Report:

Neal – that we receive the Public Works Committee Report as presented by Councillor Karakochuk.

CARRIED

#163/26 Facility Fee Waiving Policy:

Melnychuk – that we instruct Administration to create a policy, or to update the Fees & Charges Bylaw, to offer waiving facility rental fees under the following circumstances:

- a) That the event is a fundraising event in which the proceeds are going to a capital project benefiting Town of Wynyard residents;
- b) That the capital project is something authorized by Town Council;
- c) That the capital project is something contained in, or being considered for, the Town’s Capital Budget.

CARRIED

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#164/26 Paddling Pool Repair:

Hoytfox – that we instruct Administration to consult with a pool repair company to get an accurate cost estimate for repairs to the Paddling Pool.

CARRIED

#165/26 General Government Committee Report:

Jordan – that we receive the General Government Committee Report as presented by Councillor Stefankiw.

CARRIED

#166/26 Councillor Neal's Report:

Stefankiw – that we receive Councillor Neal's Report as presented.

CARRIED

#167/26 Mayor Hoytfox's Report:

Melnychuk – that we receive Mayor Hoytfox's Report as presented.

CARRIED

#168/26 Move Meeting "In Camera":

Jordan – that we halt the meeting and move "in camera" to discuss Human Resources issues.

CARRIED

The meeting is halted at 8:32 PM. The Zoom meeting link is paused.

Mayor Hoytfox calls the meeting back to order at 9:41 PM and the Zoom meeting is resumed.

#169/26 2026 Operating and Maintenance Budget:

Neal – that we approve the 2026 O&M Budget as attached hereto.

CARRIED

#170/26 2026 Wage and Salary Grid:

Karakochuk – that we approve the 2026 Wage and Salary Grid as attached hereto.

CARRIED

#171/26 2026 Mill Rate:

Neal – that we set the 2026 Mill Rate at 13.37 mills.

CARRIED

#172/26 Tax Tool Bylaw:

Jordan – that we instruct Administration to create a bylaw to set the various minimum tax, mill rate factors, and base tax as approved through Tax Scenario #5.

CARRIED

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#173/26 Adjourn:

Melnychuk – that we adjourn the meeting. (8:55 p.m.)

CARRIED

Mayor

Chief Administrative Officer