

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF  
WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, MAY 16, 2023**

***Present:***

**Council:**

Mayor Albert Boylak  
Deputy Mayor Jason Bartoszewski  
Councillor Greg Kostyk  
Councillor Fern Swinburnson  
Councillor Tracy Jordan  
Councillor Jerome Karakochuk

**Staff:**

CAO Jason Chorneyko  
Assistant Administrator Lovely Magnaye  
Town Superintendent Derek Melsted  
Director of Leisure Services Dana Stefanson

**Absent:**

Councillor Nic Bashutsky

**Others:**

***Call to Order:***

Mayor Boylak called the meeting to order at 7:00 PM.

***#234/23 Minutes:***

Swinburnson – that we adopt the minutes of the previous regular meeting of May 2, 2023, as circulated.

CARRIED

***#235/23 Business Licence Applications:***

Bartoszewski – that we approve the following business licence applications:

**Home-Based Business Licence**

HB23-035 – Boylak Garden Tilling – Albert Boylak – Yard Maintenance

CARRIED

***Mayor Boylak declares a conflict of interest due to a financial interest and leaves Council Chambers at 7:01 PM. Deputy Mayor Bartoszewski assumes the chair.***

***#236/23 Vouchers:***

Kostyk – that we approve the following vouchers as approved by the General Government Committee and attached hereto:

#12653    \$ 2,741.21

CARRIED

***Mayor Boylak returns to Council Chambers at 7:02 PM and resumes the chair.***

***#237/23 Vouchers:***

Jordan – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto :

**General Vouchers:**

#12650 to #12652 & #12654 to #12703    \$ 75,525.45

**EFT:**

Minister of Finance	\$ 5,543.55
Ministry of Finance	\$ 3,252.03
Receiver General	\$ 11,108.85

**Payroll Vouchers:**

#10597 to #10623    \$ 25,974.51

CARRIED

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**#238/23 Go “In Camera”:**

Bartoszewski – that we halt the meeting and go “in camera”.

CARRIED

*CAO Chorneyko, Assistant Administrator Magnaye, Town Superintendent Melsted, and Director of Leisure Services Stefanson leave Council Chambers at 7:03 PM.*

*Town Superintendent Derek Melsted returns to Council Chambers at 7:20 PM.*

*CAO Chorneyko, Assistant Administrator Magnaye and Director of Leisure Services Stefanson return to Council Chambers at 7:29 PM. Mayor Boylak calls the meeting back to order.*

**#239/23 Town Superintendent:**

Karakochuk – that we appoint Derek Melsted to the position of Town Superintendent at a rate of pay as per the document attached hereto.

CARRIED

**#240/23 2009 Special Services Bus:**

Kostyk – that we place for sale by tender the 2009 Ford E-450 passenger bus.

CARRIED

**#241/23 CAO’s Report:**

Karakochuk – that we receive CAO Chorneyko’s report as presented.

CARRIED

**#242/23 Unaudited Financial Statements:**

Jordan – that we receive the unaudited financial statements to April 30, 2023 as presented.

CARRIED

**#243/23 2023 Town Budget:**

Kostyk – that we approve the 2023 Operating and Maintenance Budget as attached hereto.

CARRIED

**#244/23 Draft Tax Tool Bylaw:**

Bartoszewski – that we instruct the administration to create a Minimum Tax, Mill Rate Factor, and Base Tax Bylaw whereby the minimum tax for residential property is \$1,475 with \$1,150 levied on the improvements and \$325 levied on the land; and a minimum tax of \$1,590 shall be levied on all commercial classes of property with \$1,090 levied on the improvements and \$500 levied on the land; the mill rate factor of 2.65 shall be applied to the uniform mill rate for all commercial and industrial classes of assessment; the mill rate factor for residential property is 0.75; and a base tax of \$250 on all residential, agriculture, and commercial and industrial classes of property in the Town of Wynyard.

CARRIED

**#245/23 2023 Mill Rate:**

Jordan – that we set the 2023 Uniform Mill Rate at 13.25 mills.

CARRIED

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**#246/23 Base Tax Exemption Bylaw:**

Bartoszewski – that we instruct administration to draft a Base Tax Exemption Bylaw.

CARRIED

**#247/23 Golf Club Related Payments:**

Karakochuk – that we pay the Wynyard Golf Club \$14,783, for Ultimate Ace Tournament fees collected in 2022; and that we pay the Junior Golf Club \$630 for fees collected on their behalf in 2022.

CARRIED

**#248/23 Assistant Administrator's Report:**

Swinburnson – that we receive Assistant Administrator Magnaye's Report as presented.

CARRIED

**#249/23 Fire Association Bylaw:**

Swinburnson – that Bylaw #4/23, a bylaw to enter into an agreement to operate the Wynyard & District Fire Association, be introduced and read for the first time.

CARRIED

**#250/23 Fire Association Bylaw:**

Bartoszewski – that Bylaw #4/23 be read for the second time.

CARRIED

**#251/23 Fire Association Bylaw:**

Jordan – that we proceed with third reading of Bylaw #4/23.

CARRIED UNANIMOUSLY

**#252/23 Fire Association Bylaw:**

Kostyk – that Bylaw #4/23 be read for the third time, adopted, and attached hereto.

CARRIED

**#253/23 Tax Tool Bylaw:**

Karakochuk – that Bylaw #5/23, a bylaw to establish a minimum tax for residential and commercial classes of property; to establish a base tax for residential, commercial, and agricultural classes of property; and to set mill rate factors for local property classes, be introduced and read for the first time.

CARRIED

**#254/23 Tax Tool Bylaw:**

Kostyk – that Bylaw #5/23 be read for the second time.

CARRIED

**#255/23 Tax Tool Bylaw:**

Jordan – that we proceed with third reading of Bylaw #5/23.

CARRIED UNANIMOUSLY

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**#256/23 Tax Tool Bylaw:**

Bartoszewski – that Bylaw #5/23 be read for the third time, adopted, and attached hereto.

CARRIED

**#257/23 Base Tax Exemption Bylaw:**

Jordan – that Bylaw #6/23, a bylaw to exempt certain properties from the base tax, be introduced and read for the first time.

CARRIED

**#258/23 Base Tax Exemption Bylaw:**

Karakochuk – that Bylaw #6/23 be read for the second time.

CARRIED

**#259/23 Base Tax Exemption Bylaw:**

Swinburnson – that we proceed with third reading of Bylaw #6/23.

CARRIED UNANIMOUSLY

**#260/23 Base Tax Exemption Bylaw:**

Kostyk – that Bylaw #6/23 be read for the third time, adopted, and attached hereto.

CARRIED

**#261/23 Complaints/Comments Report:**

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

**#262/23 Bylaw Enforcement Officer Report:**

Swinburnson – that we receive the Bylaw Enforcement Officer’s Report as circulated by e-mail.

CARRIED

**#263/23 Town Superintendent’s Cell Phone:**

Swinburnson – that we add Town Superintendent Melsted’s cell phone to the Town’s cell phone plan.

CARRIED

**#264/23 Street Line Painting:**

Bartoszewski – that we authorize Town Superintendent Melsted to purchase street line paint and acetone at an estimated cost of \$700.

CARRIED

**#265/23 Amend Landfill Hours of Operation:**

Bartoszewski – that we amend the landfill hours by setting Saturday landfill hours of operation from 8:00 AM – 12:00 PM.

CARRIED

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**#266/23 Hire Seasonal Staff:**

Karakochuk – that we authorize Town Superintendent Melsted to offer employment to Andy Labdon, as a part-time/temporary equipment operator, at a rate of pay as per the document attached hereto.

CARRIED

**#267/23 Well #10 Maintenance:**

Kostyk – that we authorize pump replacement and maintenance on Well #10 at a cost of \$18,487, as per budget.

CARRIED

**#268/23 Well #12 Maintenance:**

Swinburnson – that we authorize a full rehab on Well #12, including acidization, at a cost of \$38,462, as per budget.

CARRIED

**#269/23 Town Superintendent's Report:**

Kostyk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

**#270/23 Director of Leisure Services' Report:**

Bartoszewski – that we receive the Director of Leisure Services Stefanson's Report as presented.

CARRIED

**#271/23 Special Events Permit:**

Bartoszewski – that we approve the Kinette's request for a Special Events Permit to establish a beer gardens, at the Sportsgrounds, for the following dates and time:  
Saturday, June 24, 2023      11:00 AM to 4:00 PM

CARRIED

**#272/23 Rural Integrated Roads for Growth:**

Karakochuk – that we authorize approval of the "Clearing the Path" grant agreement, with the Rural Integrated Roads for Growth, for approximately 800 metres of the 640 Grid, and that we authorize Mayor Boylak and CAO Chorneyko to sign the agreement.

CARRIED

**#273/23 Correspondence:**

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

**#274/23 Mayor Boylak's Report:**

Kostyk – that we receive Mayor Boylak's Report as presented.

CARRIED

**#275/23 Councillor Karakochuk's Report:**

Kostyk – that we receive Councillor Karakochuk's Report as presented.

CARRIED

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**#276/23 Councillor Swinburnson's Report:**

Bartoszewski – that we receive Councillor Swinburnson's Report as presented.

CARRIED

**#277/23 Adjourn:**

Kostyk – that we adjourn the meeting. (10:01 p.m.)

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer