

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, OCTOBER 3, 2023**

***Present:***

**Council:**

Mayor Albert Boylak  
Deputy Mayor Jason Bartoszewski  
Councillor Greg Kostyk  
Councillor Fern Swinburnson  
Councillor Tracy Jordan  
Councillor Nic Bashutsky  
Councillor Jerome Karakochuk

**Staff:**

CAO Jason Chorneyko  
Town Superintendent Derek Melsted  
Director of Leisure Services Dana Stefanson

**Others:**

Lorelei Johnson – The Advance/Gazette

***Call to Order:***

Mayor Boylak called the meeting to order at 7:00 PM.

***#465/23 Minutes:***

Jordan – that we adopt the minutes of the previous regular meeting of September 19, 2023, as circulated.

CARRIED

***#466/23 Business Licence Applications:***

Swinburnson – that we approve the following business licence application:

#55/23 – NR23-015 TC Eavestroughing – Terry Craven - \$150  
#3/24 – NR23-001 TC Eavestroughing – Terry Craven  
#56/23 – HB23-039 Tender Toes Advanced Foot Care – Amanda Skiba - \$12.50  
#2/24 – HB24-002 Tender Toes Advanced Foot Care – Amanda Skiba - \$45.00

CARRIED

***#467/23 Lottery Licence Applications:***

Bartoszewski – that we approve the following lottery licence application:

#8/23 WCHS Junior Football – 50/50 – Laurie Froehlich - \$5  
#9/23 WCHS Fall Supper – 50/50 – Laurie Froehlich - \$5  
#10/23 WCHS Senior Football – 50/50 – Laurie Froehlich  
#11/23 WCHS Junior Football – 50/50 – Laurie Froehlich - \$5

CARRIED

***#468/23 Vouchers:***

Kostyk – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

**General Vouchers:**

#13137 to #13167 \$ 298,457.57

**EFT:**

Brandt \$ 2,525.89  
Redhead Equipment \$ 2,438.95  
Scotia Visa \$ 4,323.00  
Receiver General \$ 11,530.37

**Payroll Vouchers:**

#11012 to #11038 \$ 29,102.19

CARRIED

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**#469/23 Parkland Regional Library:**

Bashutsky – that, for the 2024 year, we instruct the Parkland Regional Library to set our levy based on the current level of service of twenty-seven hours per week.

CARRIED

**#470/23 CAO's Report:**

Kostyk – that we receive CAO Chorneyko's report as presented.

CARRIED

**#471/23 Rescind Resolution #448/23:**

Karakochuk – that we rescind Resolution #448/23, a resolution to write-off a \$45 invoice for Customer #2407

CARRIED

**#472/23 Transfer Accounts Receivable to Utility Accounts:**

Karakochuk – that we transfer the \$45 invoice for Customer #2407 to their utility account.

CARRIED

**#473/23 Asset Management Equipment Purchase:**

Kostyk – that we authorize the purchase of three i-Pads, for the purpose of implementing Asset Management plans, at a cost of \$1,500 plus taxes.

CARRIED

**#474/23 September Unaudited Financial Report:**

Bashutsky – that we receive the unaudited financial report to September 20, 2023.

CARRIED

**#475/23 Assistant Administrator's Report:**

Swinburnson – that we receive Assistant Administrator Magnaye's Report as presented by CAO Chorneyko.

CARRIED

**#476/23 Complaints/Comments Report:**

Bashutsky – that we receive the Complaints/Comments Report as presented.

CARRIED

**#477/23 Bylaw Enforcement Officer's Report:**

Swinburnson – that we receive the Bylaw Enforcement Officer's Report as circulated by e-mail.

CARRIED

**#478/23 Animal Control Officer's Report:**

Kostyk – that we receive the Animal Control Officer's Report as submitted by Andy Labdon.

CARRIED

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**#479/23 *Advertise for Employees:***

Swinburnson – that we advertise to fill up to three positions in the Public Works Department and the Waterworks Department.

CARRIED

**#480/23 *Town Superintendent's Report:***

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

**#481/23 *Golf Course Green Rebuild:***

Bartoszewski – that we authorize the Public Works Department to assist the Wynyard Golf Club in rebuilding two greens by removing three trees, supplying clay, construct a clay ramp at the Golf Course parking lot, and assist in the location and capping of irrigation lines.

CARRIED

**#482/23 *Cooperative Place Canteen Staff:***

Bashutsky – that we hire Avery Prystai as a part-time Cooperative Place canteen staff employee at a rate of pay as per the document attached hereto.

CARRIED

**#483/23 *Director of Leisure Services Report:***

Bartoszewski – that we receive Director of Leisure Service Stefanson's Report as presented.

CARRIED

**#484/23 *Correspondence:***

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

**#485/23 *Sewer Line Survey:***

Jordan – that we authorize Catterall & Wright Consulting Engineers to perform survey work for the proposed future installation of a sewer main extension on 1<sup>st</sup> Street East.

CARRIED

**#486/23 *Mayor Boylak's Report:***

Swinburnson – that we receive Mayor Boylak's report as presented.

CARRIED

**#487/23 *General Government Committee Report:***

Bartoszewski – that we receive General Government Committee Report as presented by Councillor Jordan.

CARRIED

**#488/23 *Councillor Bartoszewski's Report:***

Swinburnson – that we receive Councillor Bartoszewski's report as presented.

CARRIED

**MINUTES OF COUNCIL MEETING OF OCTOBER 3, 2023**

***#489/23 Councillor Kostyk's Report:***

Karakochuk – that we receive Councillor Kostyk's Report as presented.

CARRIED

***#490/23 Councillor Karakochuk's Report:***

Kostyk – that we receive Councillor Karakochuk's Report as presented.

CARRIED

***#491/23 Adjourn:***

Bashutsky – that we adjourn the meeting. (8:36 p.m.)

CARRIED

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Mayor

\_\_\_\_\_  
Chief Administrative Officer