

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, APRIL 1, 2025**

***Present:***

**Council:**

Mayor Sigourney Hoytfox  
Councillor Jerome Karakochuk  
Councillor Mark Neal  
Councillor Jennifer Melnychuk  
Councillor Tracy Jordan  
Councillor Paula Stefankiw  
Councillor Andrew Matheson

**Staff:**

CAO Jason Chorneyko  
Town Superintendent Derek Melsted  
Deputy CAO Pierrette Woynarski  
Director of Leisure Services Dana Stefanson

**Others:**

Zoom Attendees

***Call to Order:***

Mayor Hoytfox called the meeting to order at 7:01 PM.

***#176/25 Minutes:***

Neal – that we adopt the minutes of the previous regular meeting of March 18, 2025, as circulated by e-mail.

CARRIED

***#177/25 Lottery Licence Applications:***

Karakochuk – that we approve the following Lottery Licence application:

#7/25 Pen & Page Bookshop – Raffle – Tessa Jordan - \$5

CARRIED

***#178/25 Business Licence Applications:***

Jordan – that we approve the following Business Licence applications:

Commercial BL's:

C25-049 – Wynyard Dental Centre

C25-050 – Wynyard Technologies

Non Resident BL's:

NR25-009 – Fersters Trucking

CARRIED

***#179/25 Vouchers:***

Karakochuk – that we approve the following vouchers for payment as reviewed by the General Government Committee:

**General Vouchers:**

#14917 to #14951 \$ 56,555.94

**EFT:**

MEPP \$ 6,253.14

Receiver General \$ 11,580.65

Redhead Equipment \$ 2,438.95

Scotiabank Visa \$ 1,389.46

**Payroll Vouchers:**

AUTO DEPOSIT (PP 6) \$ 27,730.14

CARRIED

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***#180/25 Zoning Bylaw Amendment:***

Neal – that we instruct the CAO to draft a bylaw to amend Bylaw #328/84 – the Zoning Bylaw, by adding Daycares as a discretionary use in C1- Downtown Commercial District.

CARRIED

***#181/25 Repeal Bylaw:***

Karakochuk – that we instruct the CAO to draft a bylaw to repeal Bylaw #16/19, a Zoning Bylaw amendment, due to duplication.

CARRIED

***#182/25 Facility Key Deposit Policy:***

Jordan – that, as recommended by the CAO, we implement a facility key deposit, in the amount of \$50, for any keys distributed at the Town Office.

CARRIED

***#183/25 Remove Tax Lien:***

Karakochuk – that, as all taxes have been paid, we remove the tax lien from Roll #505028150.

CARRIED

***#184/25 Medical Clinic Rental Agreement:***

Stefankiw – that we instruct the CAO to proceed with renewing the Medical Clinic Rental Agreement at the same terms as the current agreement.

CARRIED

***#185/25 Dental Clinic Rental Agreement:***

Neal – that we instruct the CAO to enter into a new rental agreement for the Dental Clinic, with Dr. J. Bumbac Dental Prof. Corp.

CARRIED

***#186/25 CAO Chorneyko's Report:***

Stefankiw – that we receive CAO Chorneyko's Report as presented.

CARRIED

***#187/25 Summary Financial Statements:***

Neal – that we receive the summary financial statements to March 31, 2025 as attached hereto.

CARRIED

***#188/25 Deputy CAO Woynarski Report:***

Stefankiw – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

***#189/25 Complaints/Comments Report:***

Neal – that we receive the Complaints/Comments Report as presented.

CARRIED

**MINUTES OF COUNCIL MEETING OF APRIL 1, 2025**

***#190/25 Animal Control Officer's Report:***

Neal – that we receive the Animal Control Officer's Report as submitted by Andy Labdon.

CARRIED

***#191/25 Landfill Hours and Fees:***

Neal – that we authorize advertising the Landfill Summer hours, beginning on May 20, 2025, and that we advertise waiving landfill fees for tree branches from June 2 – 14, 2025.

CARRIED

***#192/25 Banner Pole Bracket Purchase:***

Jordan – that we authorize purchasing three box sets of brackets on which to hang banners, from Sign World, at a cost of approximately \$1,290.

***#193/25 John Deere 524P Wheel Loader:***

Karakochuk – that we purchase a 2025 JD 524P Wheel Loader from Brandt Tractor Ltd., at a cost of \$375,240, and that we finance the purchase over a 60-month term.

CARRIED

***#194/25 Advertise For Vacant Positions:***

Neal – that we authorize advertising for vacant Public Works and Waterworks employment positions.

CARRIED

***#195/25 Chlorine Gas Training:***

Stafankiw – that we authorize Derek Melsted and Terry Morrow to take the ATAP Chlorine Gas Training course, in Saskatoon on April 30<sup>th</sup> and May 1<sup>st</sup>, using the credit from the cancelled prior training plus expenses.

CARRIED

***#196/25 Town Superintendent Melsted's Report:***

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

***Councillor Neal declares a conflict of interest, due to a personal relationship, and leaves Council Chambers at 8:05 PM.***

***#197/25 Hire Seasonal Workers:***

Stefankiw – that we approve hiring Seasonal Workers, at a rate of pay listed in the Seasonal Worker Wage Grid, and as per the document attached hereto.

CARRIED

***Councillor Neal returns to Council Chambers at 8:06 PM.***

***#198/25 RM of Elfros Recreation Grant:***

Melnychuk – that we accept the recreation grant offer from the RM of Elfros in the amount of \$2,000, and to be used for Cooperative Place.

CARRIED

**MINUTES OF COUNCIL MEETING OF APRIL 1, 2025**

***#199/25 Repair John Deere Mower:***

Karakochuk – that we authorize repairs to the JD Mower at an estimated cost of \$3,000.

CARRIED

***#200/25 Director of Leisure Services Report:***

Melnychuk – that we receive Director of Leisure Services Stefanson’s Report as presented.

CARRIED

***#201/25 Pleasantview Cemetery Grant:***

Karakochuk – that we authorize paying the annual Pleasantview Cemetery Grant in the amount of \$10,000.

CARRIED

***#202/25 Fire Association Levy:***

Neal – that we authorize paying the 2025 Wynyard & District Fire Association Levy in the amount of \$48,318.

CARRIED

***#203/25 Community Event Permit:***

Jordan – that we approve a Community Event Permit, for the Wynyard Blues, to hold the 1<sup>st</sup> Annual Smokefest BBQ Competition, at the following date and times:

Wynyard Civic Centre  
June 7, 2025  
3:00 PM – 12:00 AM

CARRIED

***#204/25 Education Property Tax Mill Rates:***

Matheson – that we acknowledge the receipt of the Confirmed EPT Mill Rates, as issue by the Ministry of Government Relations.

CARRIED

***#205/25 Correspondence:***

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

***#206/25 Mayor Hoytfox’s Report:***

Neal - that we receive Mayor Hoytfox’s Report as presented.

CARRIED

***#207/25 General Government Committee Report:***

Karakochuk – that we receive the General Government Committee Report as presented by Councillor Matheson.

CARRIED

***#208/25 Councillor Stefankiw’s Report:***

Melnychuk – that we receive Councillor Stefankiw’s Report as presented.

CARRIED

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*#209/25 Move Meeting “In Camera”:*

Matheson – that we halt the meeting and move “in camera” to discuss strategic planning.

CARRIED

*The meeting is halted at 8:39 PM.*

*Mayor Hoytfox calls the meeting back to order at 9:49 PM.*

*#210/25 Adjourn:*

Melnychuk – that we adjourn the meeting. (9:50 p.m.)

CARRIED

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Mayor

\_\_\_\_\_  
Chief Administrative Officer