

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, OCTOBER 15, 2024

Present:

Council:

Deputy Mayor Jason Bartoshewski
Councillor Tracy Jordan
Councillor Jerome Karakochuk
Councillor Fern Swinburnson

Staff:

CAO Jason Chorneyko
Director of Leisure Services Dana Stefanson
Town Superintendent Derek Melsted

Absent:

Mayor Albert Boylak
Councillor Greg Kostyk

Others:

Zoom Attendees.

Call to Order:

Deputy Mayor Bartoshewski called the meeting to order at 7:00 PM.

#532/24 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of October 1, 2024, as circulated.

CARRIED

#533/24 Lottery Licence Applications:

Swinburnson – that we approve the following lottery licence applications:

#18/24 WCHS Junior Football - 50/50 – Laurie Froehlich - \$5
#19/24 Wynyard Arts Council – 50/50 - \$5
#20/24 WCHS Senior Football – 50/50 – Laurie Froehlich - \$5
#21/24 WYES SCC – Raffle – Marie Hankewich - \$5

CARRIED

#534/24 Business Licence Application:

Karakochuk – that we approve the following business licence applications:

#104/24 MJ Catering – HB24-033 - \$40(Pro-rated)

CARRIED

#535/24 Building Permit Applications:

Karakochuk – that we approve the following building permit applications:

#14/24 Leopoldo Razo – Roof Extension - \$196
#15/24 Mark Madarash/Tim Baker – Move Permit - \$70

CARRIED

#536/24 Vouchers:

Swinburnson – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

General Vouchers:

#14361 to #14403 \$ 138,670.70

EFT:

Minister of Finance \$ 14,552.80
Ministry of Finance(x2) \$ 2,990.98
Receiver General \$ 11,090.40

Payroll Vouchers:

AUTO DEPOSIT \$ 29,362.21

CARRIED

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#537/24 Base Tax Adjustment:

Karakochuk – that we remove the base tax from Roll #505180600 as it was misapplied during the 2024 tax levy processing.

CARRIED

#538/24 Town of Wynyard Organizational Chart:

Jordan – that we adopt the Town of Wynyard’s Organizational Chart as per the document attached hereto.

CARRIED

#539/24 Write-Off Invoice:

Jordan – that we write-off Invoice #2024-00100, in the amount of \$90, as uncollectible.

CARRIED

#540/24 CAO Chorneyko’s Report:

Jordan – that we receive CAO Chorneyko’s Report as presented.

CARRIED

#541/24 2023 Audited Financial Statements:

Swinburnson – that we approve the 2023 Audited Financial Statements as prepared by the accounting firm of Baker Tilly.

CARRIED

#542/24 Tax Enforcement – List of Land in Arrears:

Jordan – that we acknowledge the receipt of the 2024 List of Land in Arrears as per Section 3(1) of *The Tax Enforcement Act*.

CARRIED

#543/24 Tax Enforcement – List of Land in Arrears:

Karakochuk – that, as allowed in Section 3(3) of *The Tax Enforcement Act*, we remove from the List of Land in Arrears all properties in which the tax arrears do not exceed 50% of the previous year’s tax levy.

CARRIED

#544/24 Tax Enforcement – Tax Enforcement List:

Jordan – that we instruct the Chief Administrative Officer to prepare and advertise the Tax Enforcement List as per Section 4 of *The Tax Enforcement Act*.

CARRIED

#545/24 Bylaw #14/24 – A Bylaw to Repeal Certain Bylaws:

Swinburnson – that Bylaw #14/24, a bylaw to repeal certain bylaws, be introduced and read for the first time.

CARRIED

#546/24 Complaints/Comments Report:

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

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#547/24 Tandem Truck Repairs:

Karakochuk – that we hire Josh Willard to do repair work on the Tandem Truck at a cost of approximately \$3,000.

CARRIED

#548/24 Town Superintendent Melsted's Report:

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#549/24 Install Cooperative Place Parking Lot Barricades:

Swinburnson – that we hire SCL Welding to supply and install steel parking lot barricades, at Cooperative Place, at a cost of \$5,402.93.

CARRIED

#550/24 Director of Leisure Services Report:

Swinburnson – that we receive Director of Leisure Services Stefanson's Report as presented.

CARRIED

#551/24 UMAAS/RMAA Fall Workshop:

Karakochuk – that we authorize CAO Chorneyko to attend the Project Management workshop on October 30, 2024, in Melvill, at a cost of \$110.00 plus tax and expenses.

CARRIED

#552/24 Canada Community-Building Fund (CCBF) Agreement:

Jordan – that we approve the CCBF Funding Agreement, between the Government of Saskatchewan and the Town of Wynyard, to provide authorized funding to the Town of Wynyard until March 31, 2034, and that we authorize Mayor Boylak and CAO Chorneyko to sign the agreement.

CARRIED

#553/24 Correspondence:

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#554/24 Parks & Facilities Recreation Foreman:

Swinburnson – that we set the salary range, for the newly created Parks & Facilities Recreation Foreman position, at \$53,000 - \$57,000 per year.

CARRIED

#555/24 General Government Committee Report:

Jordan – that we receive the General Government Committee Report as presented by Deputy Mayor Bartoszewski.

CARRIED

#556/24 Authorize Beaver Trapping:

Karakochuk – that we authorize Greg Senft to set up traps in the coulee to control the beaver population therein.

CARRIED

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#557/24 Public Works Committee Report:

Swinburnson – that we receive the Public Works Committee Report as presented by Councillor Karakochuk.

CARRIED

#558/24 Move Meeting “In-Camera”:

Karakochuk – that we halt the meeting and move “in-camera” to discuss HR topics.

CARRIED

The meeting is halted at 7:58 PM and the Zoom meeting is placed on pause.

Deputy Mayor Bartoshewski calls the meeting back to order at 8:08 PM.

#559/24 Adjourn:

Swinburnson – that we adjourn the meeting. (8:09 p.m.)

CARRIED

Mayor

Chief Administrative Officer